

AGENDA
Irving City Council Regular Meeting
Thursday, March 9, 2023 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Citizens that would like to provide a presentation to Council must submit their presentation(s) to Information Technology no later than 2:00 p.m. on the Tuesday prior to the work session or council meeting at councilpubpres@cityofirving.org.

Organizational Service Announcements

Invocation

Senior Pastor Dr. Blair Robinson, First Baptist Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 22

CITY COUNCIL AGENDA

1 City Operations Update

-Department of Arts and Culture Awards & Recognition

CONSENT AGENDA

2 Approving Work Session Minutes for Thursday, February 23, 2023

3 Approving Regular Meeting Minutes for Thursday, February 23, 2023

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the presiding officer or the consent of the Council.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

4 Resolution - Approving a Consulting Agreement with John J. Duncan, PD. for Electron Beam Tomography (EBT) Scanning in the Amount Not to Exceed \$71,000.00

Administrative Comments

1. This item is recommended by the Fire Department and supports Future in Focus: Safe and Beautiful City – Safeguard public safety, security and health.
2. **Impact:** This service helps to diagnose potential health problems that might not be detected with standard screening and ensures that firefighters are healthy.
3. This Consulting Agreement establishes an annual contract to provide electron beam tomography scanning for Fire Department employees.
4. Funding in the amount of \$71,000.00 is available in the Fire Department budget within the General Fund.

Recommendation

The resolution be approved.

5 Resolution - Approving an Architectural Services Agreement Between the City of Irving and Elements of Architecture, Inc., in an Amount Not to Exceed \$1,000,000.00 for Indefinite Delivery/Indefinite Quantity (IDIQ) Architectural Design Services for Miscellaneous City Projects for a Two-Year Period

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and supports Future in Focus: Infrastructure Investment - Support strategic investments in city facilities.
2. **Impact:** This agreement will provide architectural design services on an as-needed basis for smaller City projects or for projects that need to be completed in a compressed schedule.
3. Typical design projects that may be included in this agreement are Library remodeling, restroom renovations or design of smaller auxiliary structures such as pump houses or similar.
4. Requests for qualifications were solicited for these services; qualifications were received from 10 firms; 3 firms were selected to be interviewed. Of these firms, Elements of Architecture, Inc., was determined to be the most highly qualified provider for the services solicited.
5. Minority and/or Women-owned Business (M/WBE) participation in this award is 100%.
6. This award establishes a contract for the provision of IDIQ architectural design

services for miscellaneous City building projects. The initial contract term is two years with the option to renew upon mutual consent of the parties for up to two additional two-year terms.

- Funding for Fiscal Year 2022-23 is available in various project funds, while funding for Fiscal Years 2023-24 and 2024-25 is subject to budget appropriation.

Vendor	Contract Term	Total Est. Expenditures	Fiscal Year(s)
Elements of Architecture, Inc.	3/9/23 – 3/8/25	\$ 300,000.00	2022-23
		\$ 500,000.00	2023-24
		\$ 200,000.00	2024-25
TOTAL		\$1,000,000.00	

Recommendation

The resolution be approved.

6 Resolution - Approving Addendum No. 1 to the Professional Services Agreement Between the City of Irving and Baird, Hampton & Brown, Inc., in the Amount of \$74,765.00, for the Pressure Zone Boundary Change Project

Administrative Comments

- This item is recommended by the Capital Improvement Program Department and supports Future in Focus: Infrastructure Investment - Maintain water, wastewater and drainage infrastructure.
- Impact:** This addendum will provide additional funding for the design of construction drawings to install two additional segments of water mains identified as needing to be replaced due to condition and to enhance water quality.
- This work is part of the Water Utilities 2020 Water Master Plan Improvements.
- The addendum will add funding to the contract for the design of 2,400 linear feet of 8-inch water main along Wingren Drive and W. Pioneer Drive.
- Funding in the amount of \$74,765.00 is available within Water Improvement Bond Fund.

Recommendation

The resolution be approved.

7 Resolution - Approving a Mitigation Credit Sales Agreement Between the City of Irving and the Rockin' K on Chambers Creek, LLC, in the Amount of \$827,700.00, for United States Army Corps of Engineers (USACE) Mitigation Credits

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department and supports Future in Focus: Infrastructure Investment - Maintain roadways, sidewalks, and transportation infrastructure.
2. **Impact:** Approval of this agreement will allow for completion and issuance of the necessary permits required by the United States Army Corps of Engineers (USACE) prior to the start of construction for the Conflans Road Extension Project.
3. **This item was presented to the Transportation and Natural Resource Committee on February 9, 2023.**
4. In compliance with the Clean Water Act, the USACE requires mitigation credits from an approved mitigation bank be purchased to off-set adverse impacts to the Waters of the US that cannot be off-set by on-site mitigation.
5. In accordance with the Compensatory Mitigation Plan, mitigation credits are required in the total amount of \$827,700 with Rockin' K on Chambers Creek Mitigation Bank (RKMB) to meet 100% mitigation credits required.
6. Funding in the amount of \$827,700.00 is available in the General Non Bond CIP Fund.

Recommendation

The resolution be approved.

8 Resolution - Approve a Second Amendment to the Economic Development Incentive Agreement Between the City of Irving and Southern Star Las Colinas, LP., in an Amount Dependent Upon Annual Qualifications

Administrative Comments

1. This item is recommended by the Office of Economic Development and **supports Future In Focus: Vibrant Economy – Support business retention and recruitment.**
2. **This item was presented to the Irving City Council at the Work Session – Executive Session on February 9, 2023.**
3. On June 9, 2016, the Irving City Council approved Resolution No. 2016-205, with Valencia Development Corporation for the construction a 134-Room Boutique Hotel. The agreement was assigned to Southern Star Las Colinas, LP on February 7, 2019.
4. The agreement provided for a rebate of a portion of the state hotel occupancy taxes and state sales and use taxes received from the State of Texas generated from the

Boutique Hotel. The rebate percentage was based on the date of initial occupancy of the Boutique Hotel.

5. This amendment established the Initial Occupancy of the Boutiques Hotel as November 13, 2018. It also amends the rebate percentages related to occupancy target dates as follows:
 - 100%, if Initial Occupancy occurs on or prior to the First Initial Occupancy Target Date;
 - ~~80%~~ 90%, if Initial Occupancy occurs after the First Initial Occupancy Target Date but on or prior to the Second Initial Occupancy Target Date;
 - 65%, if Initial Occupancy occurs after the Second Initial Occupancy Target Date but on or prior to the Third Initial Occupancy Target Date;
 - 50%, if Initial Occupancy occurs after the Third Initial Occupancy Target Date but on or prior to the Final Initial Occupancy Target Date; and
 - 0%, if Initial Occupancy occurs after the Final Initial Occupancy Target Date.
6. To date, the City has received approximately \$1,185,077.33 (100%) from the State of Texas. Approximately, \$948,061.86 (80%) has previously been rebated back to Southern Star Las Colinas, LP. The City has retained approximately \$237,015.47 (20%) in the reserve balance of the Economic Development Fund.
7. Under this amendment, Southern Star Las Colinas, LP would be entitled to receive one-half of the funds retained by the City from November 13, 2018 to February 13, 2023, or approximately \$118,507.73. These funds would be allocated from the Texican Reserve Balance in the Economic Development Fund.
8. The company would also be entitled to receive rebate of 90% of all future state hotel occupancy taxes and state sales and use taxes generated by the Texican Court and received from the State of Texas for the term of this agreement. Southern State Las Colinas, LP shall not be entitled to any portion of the City's Hotel occupancy taxes and city sales and use taxes.
9. The remaining retained funds, or approximately \$118,507.73, future shall be placed into the Economic Development Incentive Fund for future economic development activities.

Recommendation

The resolution be approved.

9 Resolution - Authorizing the Mayor to Sign a Release of Completion Guaranty with Hines Real Estate Holdings Limited Partnership for Completing the Obligations Set Forth in the Development Agreement for Delaware Creek Phase II Residential Project.

Administrative Comments

1. This item is recommended by the Housing and Redevelopment Division and supports Future in Focus: Vibrant Economy - Support strategic development and redevelopment including revitalization of targeted areas.
2. **Impact:** This release will allow Hines Real Estate Holdings Limited Partnership (“Hines”) to be released from the obligations of the Development Agreement. HIHC Phase II Owner, LLC, an affiliate of Hines who was assigned the Development Agreement, has completed Hine’s obligations for the development of Delaware Creek Phase II. HIHC Phase II Owner, LLC wishes to close out its entity as part of the completion of the project.
3. On December 13, 2013, the City Council approved Resolution 2013-450 to award a bid for 20.64 acres of land banked property to Hines Interests Limited Partnership (“HILP”), subject to negotiation of a Development Agreement. The Development Agreement was approved May 20, 2015, pursuant to Council Resolution 2015-156 whereby the property was to be developed in up to four phases, the first phase being located on the north side of Sixth Street along the west side of Delaware Creek Park.
4. As a requirement for each phase, Council approved the Development Plan and Project Costs for Phase II on April 5, 2018.
5. On August 7, 2018, the City executed a Completion Guaranty with Hines, HILP assigned it rights and obligations under the Development Agreement to HIHC Phase II Owner, LLC, an affiliate of Hines. Under the Completion Guaranty, Hines guarantees the completion of construction obligations related to public improvements and subdivision improvements.
6. Hines created a new entity, HIHC Phase II Owner, LLC to own the property included in Phase II. Hines and HIHC Phase II Owner, LLC entered into a Development Management Agreement for the purpose of developing Phase II.
7. Hines is requesting a Release of the Completion Guaranty for Phase II, which can occur once all obligations under Phase II have been completed, in order to close out the project.
8. The City accepted the Public Improvements of Phase II on October 19, 2019.
9. Remaining obligations include final payout from lot sale proceeds. Proceeds from each lot sale are to be distributed pursuant the Development Agreement. Any remaining proceeds, after the payment of third-party liens and unreturned project costs, are to be paid to the City and Developer equally.
10. The final lot sale of Phase II occurred in December 2020. The City received its first

proceed distribution. Payable proceeds to the city equaled \$305,000. The City received its second distribution of \$60,000 in proceeds in August 2021.

11. Staff has audited each draw report and reviewed the budget and costs analysis for remaining costs. Upon review, the remaining proceeds owed to the City are \$41,719.19.
12. This confirms the completion of the obligations for Phase II development by Hines.

Recommendation

The resolution be approved.

10 Resolution - Authorizing the Submittal of a Substantial Amendment to the City of Irving' S FY2021 Annual Action Plan to the U.S. Department of Housing and Urban Development for the Inclusion of the HOME ARP Allocation Plan.

Administrative Comments

1. This item is recommended by the Housing and Redevelopment Division and supports Future in Focus: Safe and Beautiful City – Safeguard Public Safety, Security and Health
2. **Impact:** This program will provide additional funding to assist in creating new programs for the most vulnerable residents of Irving.
3. On March 11, 2021, President Biden signed the American Rescue Plan (ARP) into law, which provided over \$1.9 trillion in relief to address the continued impact of the COVID-19 pandemic on the economy, public health, state and local governments, individuals, and businesses. In this plan, \$5 billion was appropriated to help communities provide housing, shelter, and other services.
4. HOME Investment Partnership Program-ARP funds were allocated through the HOME formula to all participating jurisdictions that qualified for the annual HOME program allocation for FY2021. Irving was allocated \$2,931,949.00
5. The HOME-ARP requires that funds be used to primarily benefit individuals and families in the following specified “qualifying populations” – homeless, at risk of homelessness, fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and other populations defined in the HUD CPD-21-10 notice.
6. These funds can be used for eligible activities such as rental housing, tenant-based rental assistance, supportive services, non-profit operating and capacity building assistance, and development of non-congregate shelters.

7. Prior to implementing these funds, a participating jurisdiction (PJ) must submit an Allocation Plan describing how it intends to distribute the HOME-ARP dollars including how it will use these funds to address the needs of the HOME-ARP qualifying populations.
8. At the January 27, 2022 City Council meeting, City Council accepted these funds to begin the development of the HOME ARP Allocation Plan.
9. At the September 15, 2022 City Council meeting, City Council approved the hiring of a consultant, National Development Council (NDC), to assist in the creation of the Allocation Plan.
10. During this development of the Allocation Plan, NDC and staff held two town hall meetings, provided a community survey, spoke to various stakeholders and a held public hearing. A public comment period to receive comments was from January 23, 2023 through February 22, 2023.
11. At the February 23, 2023 City Council meeting, City Council recommended the funds to be used towards a non-congregate shelter (\$2,000,000), supportive services (\$492,157), and administration and planning (\$439,792).
12. Staff is requesting City Council approval to submit the Home Investment Partnership Program - American Rescue Plan (HOME-ARP) Allocation Plan to the U.S. Department of Housing and Urban Development.
13. All HOME-ARP funds must be expended by September 30, 2030.

Recommendation

The resolution be approved.

**Bids & Purchasing Items
Items 11-19**

11 Resolution - Approving Amendment No. 2 to the Professional Services Agreement between the City of Irving and Avenu Insights & Analytics, LLC, for the Renewal of Sales Tax Compliance, Monitoring, Forecasting, and Reporting Services

Administrative Comments

1. This item is recommended by the Financial Services Department. It supports Future in Focus: Government Sustainability – Protect the city’s financial integrity and credibility.
2. **Impact:** Through utilization of this contract, the city is able to recover sales tax collections that have been misfiled or were not paid correctly to the city going back

four years. The contract also allows for increased analysis and review of sales tax revenues that would otherwise not be possible without adding additional city personnel.

3. The city has over 10,000 businesses with 1,000 new sales tax permits added each year. Sales tax geographical analysis provides a tool for economic development to better gauge the commercial viability of an area and make better informed development incentive agreements.
4. The annual fee for sales tax analysis and reporting is \$12,500, or \$3,125 per quarter. Additional specific reports are available as requested, with an anticipated annual cost of \$5,000 (\$1,000 per report with a one-time setup fee of \$500 per report). Although the contract allows for the annual fee and optional fees to increase annually at least 2% but not more than 10% per the Consumer Price Index for Dallas County, there is no change in the cost of services for the upcoming renewal term. The fee for sales tax recovery is a 25% contingency of revenues recovered.
5. This renewal establishes the continuation of a contract for sales tax compliance, monitoring, forecasting and reporting. The original agreement was awarded to the respondent receiving the highest evaluation criteria score through a Request for Proposals process. This is the second of three, one-year renewals for this contract for the period of March 21, 2023, through March 20, 2024.
6. Funding for Fiscal Year 2022-23 is available in the Financial Services Department budget within the General Fund, while funding for Fiscal Year 2023-24 is subject to budget appropriation.

Recommendation

The resolution be approved.

12 Resolution - Approving As-Needed Expenditures with Innovation HVAC Services, LLC, dba Assured Comfort Services in the Total Estimated Amount of \$500,000.00 for Plumbing Services through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and supports Future in Focus: Infrastructure Investment – Support strategic investment in City facilities.
2. **Impact:** Approval of this item will allow the department to respond to plumbing issues at city facilities quickly and efficiently.

3. A Vendor/Member contract between the City of Irving and Innovation HVAC Services, LLC, dba Assured Comfort Services, was approved on June 17, 2021, by RES-2021-220. This contract supports the utilization of BuyBoard Contract No. 638-21 for Trade Services, which has been renewed by BuyBoard through February 29, 2024.
4. Approval of this contract supports as-needed expenditures for plumbing services for city facilities through the designated BuyBoard contract for the specified contract term.
5. Funding for Fiscal Year 2022-23 is available in various departmental budgets within various funds, while funding for Fiscal Year 2023-24 is subject to budget appropriation.

Vendor	Contract Term	Total Est. Expenditures	Fiscal Year(s)
Innovation HVAC Services, LLC, dba Assured Comfort Services	3/1/23 - 2/29/24	\$300,000.00	2022-23
		\$200,000.00	2023-24
TOTAL		\$500,000.00	

Recommendation

The resolution be approved.

13 Resolution - Approving the Purchases from Caldwell Country Chevrolet, LLC, for a 2023 Chevrolet 1500 DBL Cab Truck and a 2023 Chevrolet 1500 Suburban 4X2 in the Total Estimated Amount of \$92,836.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Police and Fire departments and approved by the Fleet Services Division. It supports Future in Focus: Safe and Beautiful City - Safeguard public safety, security and health.
2. **Impact:** The purchases shown below from Caldwell Country Chevrolet will be utilized by the Police and Fire departments respectively to provide the necessary critical resources to maintain optimal services for the Irving community.
3. A Vendor/Member contract between the City of Irving and Caldwell Country Chevrolet, LLC was approved on October 21, 2020, by Administrative Award No. 7005. The contract supports utilization of BuyBoard Contract No. 601-19 for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor. Due to the uncertainty of the automotive supply chain, this contract has been extended by

BuyBoard on a month-to-month basis until a new contract can be successfully awarded.

4. The noted budgeted replacement is in accordance with City’s Vehicle & Equipment Replacement Policy for City Tag No. 20044, a 2021 Chevrolet Tahoe PPV that was recently wrecked.
5. Funding for these expenditures is available in the Vehicle & Equipment Replacement and General funds.
6. Budgeted replacement is as follows:

Department	Item Description	Replaces City Tag No.	Total Est. Expenditure	Fund
Police	2023 Chevrolet 1500 DBL Cab Truck	20044	\$ 36,921.00	Vehicle & Equip Replacement

7. Supplemental vehicle purchase is as follows:

Department	Item Description	Total Est. Expenditure	Fund
Fire	2023 Chevrolet 1500 Suburban 4X2	\$ 55,915.00	General

Recommendation:

The resolution be approved.

14 Resolution - Approving Additional As-Needed Purchases from Genuine Parts Company dba NAPA Auto Parts for Automotive and Truck Replacement Parts and Tires with Related Equipment, Accessories, & Services in the Total Estimated Amount of \$800,000.00 through Sourcewell

Administrative Comments

1. This item is recommended by the by the Fleet Services Division. It supports Future In Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.
2. **Impact:** Approval of this item will allow the Fleet Services Division to continue to purchase as-needed automotive parts and supplies required to repair city vehicles with minimum downtime while maintaining a high level of service for the residents of Irving.
3. A Vendor/Member contract between the City of Irving and Genuine Parts Company dba NAPA Auto Parts was approved on September 2, 2021 by Resolution No. 2021-325. This contract supports the utilization of Sourcewell Contract No. 032521-GPC for Aftermarket Vehicle Parts, which expires on May 19, 2025.

4. Approval of this contract included an as-needed spending authorization in the total estimated amount of \$495,000.00 through May 19, 2023. Due to continued supply chain issues associated with automotive parts, the Fleet Services Division is seeking an additional authorization of \$800,000.00 to be effective for the period of February 24, 2023, through the end of the current contract term on May 19, 2025.
5. Funding for Fiscal Year 2022-23 is available in the Garage Fund, while funding for Fiscal Years 2023-24 and 2024-25 is subject to budget appropriation.

Vendor	Spending Term	Total Estimated Amount	Fiscal Year(s)
Genuine Parts Company dba NAPA Auto Parts	3/10/23– 5/19/25	\$185,000.00	2022-23
		\$400,000.00	2023-24
		\$215,000.00	2024-25
TOTAL		\$800,000.00	

Recommendation

The resolution be approved.

15 Resolution - Authorizing As-Needed Expenditures with B D Holt Co., in the Total Estimated Amount of \$300,000.00 for Heavy Equipment Repairs with Optional Parts Purchases for Caterpillar Equipment through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.
2. **Impact:** Approval of this item will allow city equipment to be repaired and maintained with minimum downtime, keeping service levels high and enhancing Fleet Services Operations.
3. This contract will provide heavy equipment repair and as-needed parts purchases for Caterpillar equipment used by the Solid Waste Services, Traffic & Transportation, and Water Utilities departments.
4. A Vendor/Member contract was approved on February 6, 2023 by Administrative Award No. 8346. This contract supports utilization of BuyBoard Contract No. 685-22 for Construction, Road & Bridge, and Other Related Equipment, Service & Parts,

which expires on November 30, 2023.

- Funding for Fiscal Year 2022-23 is available in the Garage Fund, while funding for Fiscal Year 2023-24 is subject to budget appropriation.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
B D Holt Co.	3/10/23 – 11/30/23	\$250,000.00	2022-23
		\$ 50,000.00	2023-24
TOTAL		\$300,000.00	

Recommendation

The resolution be approved.

16 Resolution - Authorizing As-Needed Expenditures with Clifford Power Systems, Inc., in the Total Estimated Amount of \$150,000.00 for Generator Repairs and Load Bank Testing through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

- This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.
- Impact:** City equipment will continue to be repaired and maintained with minimum downtime, keeping service levels high and enhancing Fleet Services Operations.
- Approval of this contract will provide as-needed repair services for city generators including annual load bank testing.
- A Vendor/Member contract between the City of Irving and Clifford Power Systems, Inc., was approved on February 7, 2023 by Administrative Award No. 8367. This contract supports the utilization of BuyBoard Contract No. 657-21 for Building Maintenance, Repair & Operation Supplies and Equipment, which expires on November 30, 2023.
- Funding for Fiscal Year 2022-23 is available in the Garage Fund, while funding for Fiscal Year 2023-24 is subject to budget appropriation.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
Clifford Power Systems, Inc.	3/10/23 – 11/30/23	\$116,662.00	2022-23
		\$ 33,338.00	2023-24
TOTAL		\$150,000.00	

Recommendation

The resolution be approved.

17 Resolution - Renewing the Annual Contracts with Goodyear Commercial Tire and Service Center and Rick's Tire Service, Inc., in the Total Estimated Amount of \$1,350,000.00 for Tires

Administrative Comments

1. This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and transportation infrastructure.
2. **Impact:** City equipment will continue to be repaired and maintained with minimum downtime while maintaining a high level of service for the residents, businesses, and visitors of Irving.
3. This renewal establishes the continuation of an annual contract to provide tires on an as-needed basis. This is the first of two, two-year renewal options. The current contract expires on March 31, 2023.
4. Funding for Fiscal Year 2022-23 is available in the Garage Fund, while funding for Fiscal Years 2023-24 and 2024-25 is subject to budget appropriation.

Vendor	Item(s)	Contract Term	Est. Exp FY 2022-23	Est. Exp FY 2023-24	Est. Exp FY 2024-25	Total Est. Expenditure
Goodyear Commercial Tire and Service Center	1-38, 40-53, 59-67	4/1/23–3/31/25	\$328,549.00	\$649,460.00	\$328,549.00	\$1,306,558.00
Rick's Tire Service, Inc.	39, 54-58		\$ 10,860.50	\$ 21,721.00	\$ 10,860.50	\$ 43,442.00
TOTAL			\$339,409.50	\$671,181.00	\$339,409.50	\$1,350,000.00

Recommendation

The resolution be approved.

18 Resolution - Approving and Accepting the Bid from K & N Electric, Inc., in an Amount Not to Exceed \$100,000.00 for Communications Installation Hardware Parts

Administrative Comments

1. This item is recommended by the Information Technology Department and supports Future in Focus: Safe & Beautiful City - safeguard public safety, security and health.
2. **Impact:** This agreement provides for communications installation hardware parts to support the make-ready process for new vehicles for Police, Fire, and General Government. IT Communications installs various technologies including modems, computers, and in-car video systems as required by the various departments in the make-ready process.
3. This award establishes an annual contract for the continuation of providing communications installation hardware parts to be used by the Information Technology Department. This award is for one year with two, one-year renewal options.
4. Funding for Fiscal Year 2022-23 is available in various departmental budgets within various funds, while funding for Fiscal Year 2023-24 is subject to budget appropriation.
5. Because this annual contact runs from April 2023 through March 2024, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Amount	Fiscal Year
K & N Electric, Inc.	4/1/23 - 3/31/24	\$ 50,000.00	2022-23
		\$ 50,000.00	2023-24
TOTAL AMOUNT NOT TO EXCEED		\$100,000.00	

Recommendation

The resolution be approved.

19 Resolution - Approving Addendum No. 2 to the Engineering Services Agreement with Freese and Nichols, Inc., in the Amount of \$748,900.00 for Engineering Design Services for the Rehabilitation and Reconstruction of the Carbon Pump Station

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Reconstruction of the Carbon Pump Station will improve the reliability and redundancy of the water distribution system.
3. **This item will be discussed at the Transportation and Natural Resources Committee Meeting on March 9, 2023.**
4. The Carbon Pump Station Reconstruction Project was awarded to Crescent Constructors, Inc., (RES-2023-13) on January 12, 2023. Construction is anticipated to start Spring 2023 and anticipated to last 36 months.
5. Water Utilities does not have sufficient staff to provide inspection services to ensure a project of this complexity is completed as designed.
6. Freese and Nichols, Inc., has construction inspectors available with the experience necessary for pump stations and other water utility facility projects. The scope added in Addendum No. 2 includes inspection services during reconstruction of the Carbon Pump Station.
7. This addendum provides up to \$748,900.00 to be used as needed for construction inspection services. This increases the total value of the agreement to \$3,486,300.00.
8. Funding in the amount of \$748,900.00 is available in the Water Improvement Bond Fund.

Recommendation

End of Bids

20 Ordinance - Authorizing the Abandonment and Vacation of Certain Portions of a 5' Public Drainage Easement Along a Portion of Property Located at 1320 S. Nursery Rd., Part of Lot 1-R, Block a of Anjuman-E-Najmi Addition, Owned by Anjuman-E-Najmi, Dallas, Inc.

Administrative Comments

1. This item has been recommended by the Capital Improvement Program Department and supports Focus in Future: Vibrant Economy – Effectively plan and manage land use.

2. **Impact:** The abandonment of the private drainage easement is requested to allow the owner to expand his current building and connect it to the adjacent building.
3. The 451 sq. ft. Private Drainage Easement, totaling 0.010 acres, runs north under the existing parking and building. The drainage easement is private and not being utilized by the owner. The abandonment of this easement will allow the owner to construct and expand his current building.
4. The Capital Improvement Program Department supports the requested abandonment of this Private Drainage Easement.

Recommendation

The ordinance be adopted.

21 Ordinance - Accepting the Certification that Richard H. Stopfer, Candidate for the Position of Mayor, is Unopposed in the May 6, 2023 City Election; Declaring Said Candidate as an Unopposed Candidate Elected to Office; and Cancelling the Election Related to This Office; and the Offices of City Council Place 3 and Place 5, Which Are Opposed, Shall Remain on the Ballot for the May 6, 2023 Regular Municipal Election

Administrative Comments

1. This item has been recommended by the City Secretary's Office and supports Future in Focus: Sense of Community -- Actively engage and communicate with the community.
2. **Impact:** Pursuant to Texas Election Code Section 2.051 and 2.052, the City of Irving may cancel a portion of the regular municipal election if there are no opposed at large races within that election.
3. The May 6, 2023 regular municipal election will be limited to Single-member Districts, Place 3 and Place 5.
4. This will not affect the number of vote centers on Election Day within Irving due to the Special Charter election that will be on the ballot.

Recommendation

The ordinance be adopted.

APPOINTMENTS AND REPORTS

22 Mayor's Report

Adjournment