

MINUTES
Irving City Council Work Session
Thursday, October 12, 2023 at 1:00 PM
City Hall, First Floor, Council Conference Room
825 West Irving Boulevard, Irving, TX 75060

The Irving City Council met in work session on October 12, 2023 at approximately 1:00 p.m. The following members were present/absent:

Attendee Name	Organization	Title	Status	Arrived
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John Bloch	Irving City Council	Councilman	Present	
Brad M. LaMorgese	Irving City Council	Councilman	Present	3:22 PM
Abdul Khabeer	Irving City Council	Councilman	Present	
Phil Riddle	Irving City Council	Councilman	Present	
Mark Cronenwett	Irving City Council	Councilman	Present	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Dennis Webb	Irving City Council	Councilman	Present	

Councilman LaMorgese arrived at 3:22 pm. He was representing Irving at Regional Transportation Commission, which coincided with the work session.

DISCUSSION TOPIC

1 Citizen Comments on Items Listed on the Agenda

No one signed up to speak at this meeting.

2 City Operations Update

- Grapestomp Contest at Grapefest

Aimee Kinkade, Assistant Director of Parks and Recreation, showed a video of councilmembers participating at Grapefest.

- American Association of State and Local History (AASLH) Award of Excellence

Todd Hawkins, Executive Director of Arts and Culture, recognized Jennifer Landry, Museum Manager and other staff from Irving Archives and Museum for receiving the American Association of State and Local History (AASLH) Award of Excellence.

3 Pathways to Removing Obstacles to Housing (PRO Housing) Grant Application Discussion

Imelda Speck, Senior Housing and Redevelopment Manager, described ways to improve the housing grant application process.

4 Review of Regular Agenda

CONSENT AGENDA

- 7** Ordinance -- Amending Ordinance No. 2023-10795 Providing Budget Adjustment #1 to the 2023-24 Fiscal Year Budget

Shannon Phillips, Treasury Manager, detailed the proposed adjustments to the FY 23-24 budget.

Victor Conley, Fire Chief, described the Assistant Emergency Coordinator position for Fire.

- 20** Resolution -- Approving an Expenditure with Air Conditioning Innovative Solutions Inc., in the Amount of \$473,370.50 for Replacement of Fan Power Boxes and 3 RTUs at the Human Services Buildings through the Interlocal Purchasing System (TIPS) Program

Councilman Kyle Taylor abstained from this item and has provided the City Secretary's Department with an abstention affidavit.

- 22** Resolution -- Approving a Professional Services Agreement Between the City of Irving and Martinez Architects, LP in the Amount of \$1,367,800.00, for the New Police Gun Range

Chief Miller, Police Chief, spoke regarding the long range gun range. Currently, they have to go outside of the city to shoot long range guns.

Councilman Taylor asked for information on what other major cities in the state are paying for public safety facilities.

- 27** Resolution -- Consideration of a Corridor Enhancement Incentive Agreement Between the City of Irving and Momans Investments, Inc. in an Amount Not to Exceed \$150,000 for the Property Located at 642 E. Second Street

Kevin Kass, Planning Manager, presented a scope of work regarding the enhancements being made in the TIF No. 2. Located on 642 E. Second Street.

ZONING CASES AND COMPANION ITEMS

- 43** Ordinance -- SFP23-0003 - Considering Special Fence Project Plan to Allow a Variance to Chapter 15 of the City of Irving Land Development Code to Allow an Eight-Foot Tall Wood Fence to be Located on the Property Line Along Navidad Court - Property Located at 1031 Pedernales Trail (Postponed from June 29, 2023)

Jocelyn Murphy, Planning Director, presented the applicant's request, noting staff finds no undue hardship.

- 44** Resolution -- Sign Variance 2023-08-7162 - Considering a Sign Variance to Allow a Wall-Mounted Electronic Message Sign to Exceed the Maximum Area More Than One (1) Image Change Per Day on Property Located at 2621 W. Airport Freeway

Jocelyn Murphy, Planning Director, presented the applicant's request, noting staff finds the request meets the criteria for a variance.

5 Proposals for Federal Advocacy Professional Services

Jon Weist, Legislative Officer, outlined the proposals for federal advocacy professional services.

6 Irving Housing Finance Corporation (IHFC) Articles of Incorporation and Bylaws

Imelda Speck, Senior Housing and Redevelopment Manager, presented the Irving Housing Finance Corporation (IHFC) Articles of Incorporation and Bylaws.

The council would like to have an established Board for the IHFC instead of the Council serving as the Board. The council must appoint at least 3 members and they have to be over 18 years of age.

7 Low-Income Housing Tax Credit (LIHTC) Scoring Criteria

Imelda Speck, Senior Housing and Redevelopment Manager, presented the Low-Income Housing Tax Credit (LIHTC) Scoring Criteria.

8 Downtown Facade Enhancement Grant for 202 E. Irving Boulevard

Kevin Kass, Planning Manager, detailed the Downtown Facade Enhancement grant request for 202 E. Irving Boulevard.

9 Corridor Enhancement Incentive Grant for 635 E. Irving Boulevard

Kevin Kass, Planning Manager, detailed the Corridor Enhancement Incentive grant request for 635 E. Irving Boulevard.

Council recessed at approximately 3:23 p.m.

Council reconvened at approximately 3:48 p.m.

10 City Facility and Property Naming & Dedication Policy Review

Lauren Hale, Innovation and Performance Manager, reviewed the City Facility and Property Naming & Dedication Policy.

Council and staff discussed the proposed naming policy.

11 City Hall Complex Site and Space Planning Discussion

Each assistant city manager took a group of three council members around to each floor to tour city offices then returned to the council conference room to discuss.

Orlando Sanchez, Assistant City Manager, outlined the city hall space planning options.

Chris Hillman, City Manager, detailed his recommendation to have a bond election to fund a new Irving City Hall or look into a lease-to-own option with a private partner. In the interim, modernize the current Irving City Hall and Jack Huffman building to house the current employees.

The Council and staff's discussion went back and forth considering different options.

Council adjourned at approximately 6:00 p.m.

Richard H. Stopfer, Mayor

ATTEST:

Shanae Jennings, TRMC
City Secretary/Chief Compliance Officer