Irving Public Library Petitions and Solicitations Policy

Public solicitation of signatures for the purposes of a petition, distribution of literature or leaflets by individuals or organizations, canvassing, surveying, and similar types of direct appeals by members of the public is permitted on Library property under the guidelines listed below. Such activities should not interfere with customers or staff accessing the Library entrances or services.

The Irving Public Library seeks to balance the constitutional rights of citizens and organizations with the rights of Library customers and staff when using public space. To create fair usage, the following regulations have been instituted:

- Anyone wishing to solicit signatures for a petition or distribute leaflets inside any Library branch should contact the Library branch during normal business hours to notify Library staff of their desire and intent to solicit signatures for a petition. Library branch hours are 10:00 AM-9:00 PM Monday through Thursday, 10:00 AM-6:00 PM Friday and Saturday, and 1:00 PM-to 5:00 PM Sunday.

- The Library will designate the area of the lobby or Library property where petitioning may take place. All Library programs which require the use of the designated soliciting/petitioning area will take priority over any such activity. The petitioner shall not block, hinder or otherwise impede customers and staff wishing to exit or enter the building, nor harass or intimidate persons entering or exiting the building into signing a petition or accepting a leaflet. The Library is unable to provide tables or chairs for the purposes of petitioning or soliciting.

- In the event that more than one person wishes to use the Library for purposes of petitioning and soliciting, space will be allocated on a first come, first served basis.

- To avoid confusion among patrons about the Library’s sponsorship or involvement with any particular organization, no solicitation is permitted for the purposes of selling items, renting apartments or other for-profit activities, or for not-for-profit fundraising activities on Library property.

Any person who does not abide by the conditions stated above or creates a nuisance such that the regular business of the Library is disrupted shall be required to immediately cease all activities relating to solicitation for a petition or leafleting and to immediately leave the Library premises.

Locations:

**SOUTH IRVING LIBRARY**
601 Schulze Drive
Irving, TX 75060
Phone: (972) 721-2606

**VALLEY RANCH LIBRARY**
401 Cimarron Trail
Irving, TX 75063
(972) 721-4669

**WEST IRVING LIBRARY**
4444 W. Rochelle Road
Irving, TX 75062
(972) 721-2691

See Also

Customer Conduct Policy