Citizens that would like to provide a presentation to Council must submit their presentation(s) to Information Technology no later than 2:00 p.m. on the Tuesday prior to the work session or council meeting at councilpubpres@cityofirving.org.

Organizational Service Announcements

Invocation

Reverend Deborah R. Jones, First Christian Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 60

CITY COUNCIL AGENDA

1 City Operations Update

2 Public Hearing - Public Hearing on Adoption of Impact Fees

Administrative Comments

1. This item has been recommended by the Water, Traffic and Transportation, Capital Improvement Program, and Planning Departments and supports Future in Focus: Infrastructure Investment; Support strategic investment in city facilities.

2. The Capital Improvements Advisory Committee (CIAC) received a presentation and
reviewed the Land Use Assumptions (LUA) on January 10, 2023 and received a presentation and reviewed the water, wastewater, roads, and storm water Capital Improvements Plans (CIPs) on June 13, 2023. The CIAC voted to recommend approval of the plans as presented on June 13, 2023.

3. The first public hearing regarding the LUAs and CIPs was held on August 3, 2023, on which date the LUAs and CIPs were adopted.

4. The CIAC received a detailed discussion regarding the impact fee calculations on November 7, 2023. The Committee forwarded a recommendation that the City Council adopt the Technical Calculations by a vote of 6-0.

5. The City Council received a presentation on November 9, 2023, regarding the impact fee calculations, which was continued at a discussion at the Planning and Development Committee on December 7. The draft ordinance was presented to the City Council at the January 25, 2024 meeting for review and comment. The City Council further discussed policy items on February 22, 2024.

6. This is the second of two public hearings as required by Chapter 395 of the Local Government Code in the process of possible adoption of impact fees. The hearing will provide the opportunity for the public to comment on the proposed impact fee calculations and collection policy. Notice was published in the Rambler on February 17, 2024, greater than 30 days prior to this public hearing.

7. A report from the CIAC to the City Council was provided on March 8, 2024, greater than 5 days prior to the hearing as required per state statute.

8. The City Council will be asked to consider adoption of a maximum impact fee per service unit and a collection rate for impact fees on April 11, 2024. The City Council must approve or deny the implementation of impact fees within 30 days from the public hearing date.

9. Information provided to the CIAC and City Council, including the introductory presentation, the LUA and CIP reports and meeting packets, and final impact fee report, are posted and maintained on the city’s website and available for public review and are available for review in the Planning Department. https://www.cityofirving.org/4079/Impact-Fee-Capital-Improvement-Advisory-

**Recommendation**

The action will be to close the public hearing.
CONSENT AGENDA

3 Approving Work Session Minutes for Thursday, February 22, 2024

4 Approving Regular Meeting Minutes for Thursday, February 22, 2024

5 Resolution - Approving Submission of a General Victim Assistance Direct Services Program Grant Application to the Office of the Governor, Criminal Justice Division, for Specialized Trauma Services Partnership and Designating the City Manager as the Authorized Official to Apply For, Accept, Reject, Alter, or Terminate the Grant on Behalf of the City

Administrative Comments

1. This item is recommended by the Police Department. This agenda item supports Future in Focus: Safe and Beautiful City – Safeguard public safety, security, and health.

2. **Impact**: The approval of this grant application will ensure that crime victim services and crisis counseling will be enhanced for our Spanish speaking clients and will also provide crisis intervention services and therapy to child victims of physical or sexual abuse and witnesses of violent crime and their family members.

3. The grant will provide one year of funding for one part-time Bilingual Caseworker and partial funding for one full-time Child Trauma Counselor position, one full-time Bilingual Therapist, two full-time Bilingual Play Therapists.

4. The funding period for this grant begins on October 1, 2024 through September 30, 2025.

5. The grant is in the amount of $186,100.00. There is a remaining estimated $229,900.00 in salary and fringe benefits over the one-year period for the full-time positions, for a total amount of $416,000.00.

6. Funding in the amount of $229,900.00 is available in the Police Department budget within the General Fund.

Recommendation

The resolution be approved.
6 Resolution - Approving and Accepting the Proposal of Steele and Freeman, Inc., for Construction Manager at Risk (CMR) of the Construction of Senter Park Indoor Swimming Facility Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and the Parks and Recreation Department. It supports Future in Focus: Sense of Community – Provide exceptional recreational, cultural and educational opportunities.

2. Impact: This item will provide for the CMR services for the construction of the replacement of the Senter Park Indoor Swimming Facility.

3. This item was presented to the Parks and Recreation Advisory Board on January 8, 2024 and at City Council Work Session on June 29, 2023.

4. Use of the CMR delivery method will provide a means of shortening the overall project time to construct the Senter Park Indoor Swimming Facility. At the same time, the CMR method will provide a value engineered process which will provide the highest overall project quality at the most economical cost to the City.

5. The CMR contract includes a lump sum price of $15,000.00 for pre-construction phase services to be provided to the awarded contractor and establishes a fee of 9.77% of the Guaranteed Maximum Price (GMP) to be paid to the contractor for serving as CMR for this project. Upon completion of work, any cost savings realized below the GMP amount will be credited to the City.

6. The GMP will be determined jointly by the City, the Architect and the CMR as part of the pre-construction phase services and will be brought to Council for approval at a future Council meeting.

7. Steele & Freeman, Inc. was selected for award of this contract as the contractor receiving the highest scores based on staff’s evaluation of weighted criteria as published in a Request for Proposals pursuant to the requirements of Section 2269.056(b) of the Texas Government Code and based on interviews of the three (3) firms scoring the highest evaluation of the weighted criteria.

8. Funding in the amount of $15,000.00 is available within the General Non-Bond CIP Fund.

Recommendation

The resolution be approved.
7  **Resolution - Awarding a Contract to Mart, Inc. in the Amount of $199,150.08 for the ARPA Funded Americans with Disabilities Act (ADA) Renovations to the Criminal Justice Center (CJC) Police Department Project**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department. It supports Future in Focus: Infrastructure Investment – Support strategic investment in city facilities.

2. **Impact:** This project will provide for the repair and/or replacement of building fixtures and components in order to bring the facilities into compliance with the ADA standards for accessibility.

3. This project will repair and remodel the Police Department building at the Criminal Justice Center (CJC) to remove non-ADA compliant components to make the buildings accessible.

4. Competitive sealed proposals (CSP) were received from two (2) bidders. Mart, Inc. submitted the lowest responsive responsible proposal of $199,150.08.

5. Funding of this item has been requested from the American Rescue Plan Act (ARPA) funds received by the City; the City’s ARPA team has reviewed this request and recommends the use of ARPA funds for this expenditure.

6. Funding for this project, in the amount of $199,150.08 is available through the American Rescue Plan Act (ARPA) Fund.

**Recommendation**

The resolution be approved.

---

8  **Resolution - Approving and Accepting a Proposal of JM Construction Solutions, in the Amount of $1,117,939.51, for the Library Renovations Project, Funded with ARPA and Library Improvement Bond Funds**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department and supports Future in Focus: Infrastructure Investment – Support strategic investment in city facilities.

2. **Impact:** This project will provide for the repair and/or replacement of building fixtures and components including items needing to be renovated in order to bring the facilities into compliance with the ADA standards for accessibility.
3. This project will repair and remodel the three (3) city libraries. Included in the renovations to be done are non-ADA compliant components that need to be revised in order to make the buildings fully accessible.

4. Competitive sealed proposals (CSP) were received from two (2) contractors. JM Construction Solutions submitted the lowest responsive responsible proposal of $1,117,939.51.

5. Minority and/or Women-Owned Business (M/WBE) participation in this award is 100%.

6. Funding of the ADA items has been requested from the American Rescue Plan Act (ARPA) funds received by the City; the City’s ARPA team has reviewed this request and recommends the use of ARPA funds for this expenditure. The balance of items will be funded through the Library Bond Fund.

7. Funding in the amount of $873,199.46 is available in the Library Bond Fund and funding in the amount of $244,740.05 is available in the American Rescue Plan Act (ARPA) Fund.

**Recommendation**

The resolution be approved.

---

9. **Resolution - Approving an Expenditure with KOMPAN, Inc., in the Amount of $357,545.92 to Provide a Futsol Court and Exercise Area as Part of the Southwest Park Improvement Project through a Master Intergovernmental Cooperative Purchasing Agreement with OMNIA Partners**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department and the Parks and Recreation Department. It supports Future in Focus: Sense of Community – Provide exceptional recreational, cultural and educational opportunities.

2. **Impact:** This project provides a Futsol court, outdoor fitness equipment with synthetic turf surfacing and shade canopy.

3. The project will provide for a Futsol multi-sport court and an exercise area that will have various pieces of equipment for both strength and cardio exercises, safety surfacing and a shade canopy. These amenities are part of the current Southwest Park Improvement Project by separate contract.

4. **This item was presented to the Parks and Recreation Advisory Board meeting on August 14, 2023.**

5. A Vendor/Member contract between the City of Irving and KOMPAN, Inc., was
approved on November 10, 2022, by Resolution 2022-481 for as-needed purchases
and repairs. The contract supports utilization of OMNIA Partners Contract No.
2017001135, for Playground and Outdoor Fitness Equipment, Site Accessories,
Surfacing, and Related Products and Services, which expires on June 30, 2024
6. Funding in the amount of $357,545.92 is available in the Park Improvement Bond
fund.

Recommendation

The resolution be approved.

10  Resolution - Approving an Agreement with Sole Source Provider Utilis,
Inc., Dba Asterra in an Amount Not to Exceed $85,000.00 for Satellite Leak
Detection Services

Administrative Comments

1. This item is recommended by the Water Utilities Department. It Supports Future in
Focus: Infrastructure Investment – Maintain water, wastewater and drainage
infrastructure.

2. Impact: This item supports the Irving Connects, the city’s smart city initiative.
This contract will allow for identification of leaks which have not yet surfaced in
order to schedule repairs to reduce the city’s non-revenue water or advise
customers of leaks on private systems.

3. The leak detection function is part of the Water Conservation Program that is
closely monitored by the state of Texas. As technology has advanced in the leak
detection industry, more sophisticated equipment and approaches have become
available to find leaks, and staff are continually looking for better tools and
techniques. Using satellite leak detection, alongside other specialized high-tech
equipment, has contributed to Irving Water maintaining a water loss average of only
8.38% over the past 15 years.

4. A pilot program of satellite leak detection covering 500 miles of water line was
completed in FY18-19 which resulted in identification and repair of 38 leaks.

5. A 2020 project was completed to capture leak data across the entire 700+ miles of
water distribution pipes in Irving. It included two complete satellite passes and
investigations of 546 Points of Interest based on the Asterra proprietary algorithm.
The Leak Detection Crew found 133 leaks, 76 resulting in “Non-revenue Water.”
Estimated savings after subsequent repairs was $112,420.00 annually.

6. A 2021 project captured leak data across the entire 700+ miles of water distribution
pipes during which two satellite passes were completed. The results were
evaluation of 582 Points of Interest resulting in identification of 109 leaks, of which
66 were identified as “Non-revenue Water.” Estimated savings after subsequent repairs was $92,134.00 annually.

7. Irving saves money for this project by providing Water Utilities leak detection staff to conduct field evaluations after each satellite pass. When confirmed, leaks are scheduled for repair by maintenance staff. Early detection and repair of leaks can prevent large main breaks which may result in more expensive repairs and greater customer inconvenience.

8. As a supplement to our traditional Leak Detection Program, using satellite radar remote survey technology expedites discovery of leaks, allows the Leak Detection Team to identify leaks which may not be readily found with traditional methods and costs less per leak found based on the 2019 pilot program and data from 2020 and 2021. Both approaches used in tandem ensure a more comprehensive method for monitoring the water distribution system and minimizing non-revenue water.

9. Staff confirmed that a leak found in 2020 using this method was considered to be “unfindable” using traditional logger patrols and manual surveys. Had the satellite image not identified the “Likely Leak Location”, the leak may have gone undetected for many years.

10. Funding in the amount of $85,000.00 is available in the Water Utilities budget within the Water and Sewer System Fund.

**Recommendation**

The resolution be approved.

11 **Resolution - Appointments to the Trinity River Authority of Texas (TRA) Advisory Committee for the Central Regional Wastewater System**

**Administrative Comments**

1. This item is recommended by the Water Utilities Department. It supports Irving Future in Focus: Infrastructure Investment – Maintain water, wastewater, and drainage infrastructure.

2. **Impact:** The resolution ensures that the City of Irving is represented on the Trinity River Authority’s Advisory Committee to consult with and advise the Authority on future capital projects, plans of expansion, operational issues, methods for improved services, and on the proposed annual budget.

3. The Bylaws specify that a voting member and an alternate representative be appointed to serve on the committee. The alternate representative will serve as the voting member in the event the voting member is unable to attend.

4. Todd Reck, Water Utilities Director, is the current voting member and Steve Pettit, Assistant Water Utilities Director, is the alternative representative.
5. This resolution will reappoint Todd Reck and Steve Pettit to an additional term of twelve months.

**Recommendation**

The resolution be approved.

---

**Resolution - Agreement between the City of Irving and Quality Investment Properties Irving, LLC. in the Total Estimated Amount of $417,540 or Data Center Services.**

**Administrative Comments**

1. This item is recommended by the Information Technology Department and supports Future in Focus: Government Sustainability – Improve efficiency through data, technology, and thoughtful, innovative approaches.

2. **Impact:** Leasing rack space at a colocation facility enables the City of Irving to upgrade police and fire vehicle computers to 5G backhauls, significantly enhancing emergency response capabilities. This transition not only promises cost savings on internet connections but also leverages our city-owned fiber for a more resilient and reliable disaster recovery (DR) Datacenter. By consolidating our DR infrastructure into a facility built for high availability and security, we ensure continuous operation of critical services. This move represents a strategic investment in technology that improves both efficiency and public safety, while optimizing our resources and infrastructure.

3. A one-time set up cost of $6,060.00 and annual estimated amount is $22,272.00 for first year is available in the Technology Fund.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Annual Estimated Amt</th>
<th>Fiscal Year(s)</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>Quality Investment Properties Irving, LLC</td>
<td>04/01/2024-09/30/24</td>
<td>$28,332.00</td>
<td>2023-2024</td>
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<td>$83,148.00</td>
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<td>$86,478.00</td>
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<td><strong>TOTAL ESTIMATED AMOUNT</strong></td>
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<td><strong>$417,540.00</strong></td>
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</table>
**Recommendation**

The resolution be approved.

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**Bids & Purchasing Items**

**Items 13-48**

13 **Resolution - Approving a Master Intergovernmental Cooperative Purchasing Agreement between the City of Irving and Equalis Group for Participation in the Equalis Group Purchasing Program**

**Administrative Comments**

1. This item is recommended by the Fleet Services Division and the Financial Services Department – Purchasing Division. It supports Strategic Objective 1.1 – Contain costs and increase operational efficiency.

2. **Impact:** Approval of this Master Intergovernmental Cooperative Purchasing Agreement between the City of Irving and Equalis Group entitles the city to utilize Equalis Group’s competitively solicited contracts for various goods and services when such utilization is determined to create significant savings for the city.

**Recommendation**

The resolution be approved.

14 **Resolution - Renewing the Annual Contracts with Just Right Products, Inc., dba FW Promo, Cen-Tex Uniform Sales, Inc., and Daniel C. Brewer dba Brewer & Associates, LLC, in the Total Estimated Amount of $75,000.00 For Uniform T-Shirts & Hi-Vis Items for Field Employees**

**Administrative Comments**

1. This item is recommended by the Purchasing Division. It supports Future in Focus: Government Sustainability - Protect the city's financial integrity and credibility.

2. **Impact:** This contract will enable the Parks & Recreation, Solid Waste Services, Traffic & Transportation, and Water Utilities departments to purchase uniform t-shirts, high visibility items, and accessories required by field service employees performing services for the residents of Irving.

3. This renewal establishes the continuation of an annual contract to provide uniform t-shirts and hi-vis items for field employees on an as-needed basis. This is the second and final of two, one-year renewal options.
4. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Item(s)</th>
<th>Contract Term</th>
<th>Est. Exp. FY 2023-24</th>
<th>Est. Exp. FY 2024-25</th>
<th>Total Est. Expenditure</th>
</tr>
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<tbody>
<tr>
<td>Just Right Products, Inc. dba FW Promo</td>
<td>2-18, 30-52, 54-59</td>
<td>4/1/24 – 3/31/25</td>
<td>$12,800.00</td>
<td>$17,200.00</td>
<td>$30,000.00</td>
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<td>Cen-Tex Uniform Sales, Inc.</td>
<td>20 &amp; 21</td>
<td>4/1/24 – 3/31/25</td>
<td>$4,500.00</td>
<td>$5,500.00</td>
<td>$10,000.00</td>
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<tr>
<td>Daniel C Brewer dba Brewer &amp; Associates, LLC</td>
<td>22-29</td>
<td></td>
<td>$14,700.00</td>
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<td><strong>$32,000.00</strong></td>
<td><strong>$43,000.00</strong></td>
<td><strong>$75,000.00</strong></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

15 Resolution - Awarding a Contract to Occupational Health Fitness Centers of the Southwest, P.A. dba Concentra Medical Centers in the Total Estimated Amount of $450,000.00 for Medical and Occupational Health Testing Services for a Two-Year Period

**Administrative Comments**

1. This item is recommended by the Human Resources Department. It supports Future in Focus: Government Sustainability – Recruit, retain and develop a qualified competent and diverse workforce.

2. **Impact:** The services provided by this contract ensure that applicants and employees meet the physical requirements for City employment, including physical fitness of Civil Service sworn positions for continued compliance with Texas Local Government Code Chapter 143.

3. A Request for Proposals (RFP) for these services was issued on January 25, 2024; three responses were received. The response from Concentra Medical Services received the highest points based on the evaluation criteria established in the RFP, and is recommended for award. The initial contract term is two years with two, two-year renewal options.

4. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds, while funding for Fiscal Years 2024-25 and 2025-26 is subject to
budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
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<tbody>
<tr>
<td>Concentra Medical Centers</td>
<td>4/1/24 – 3/31/26</td>
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<td><strong>TOTAL</strong></td>
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</table>

**Recommendation**

The resolution be approved.

**Resolution - Approving As-Needed Expenditures with GT Distributors, Inc., in the Total Estimated Amount of $700,000.000 for Ammunition, Body Armor, Duty Gear, and Other Related Supplies and Equipment through the State of Texas Local Government Statewide Purchasing Cooperative Agreement (BuyBoard)**

**Administrative Comments**

1. This item is recommended by the Police Department. It supports Future in Focus: Safe and Beautiful City – Safeguard public safety, security and health.

2. **Impact:** Approval of this item will allow the city to continue purchasing ammunition, body armor, and police duty gear and equipment through the designated BuyBoard contract for the specified contract term.

3. A Vendor/Member Contract utilizing BuyBoard Contract No. 698-23 for public safety and firehouse supplies and equipment between the City of Irving and GT Distributors, Inc., was approved on June 2, 2023, through Administrative Award No. 8562, and has been renewed through March 31, 2025.

4. Funding for Fiscal Year 2023-24 is available in the Police Department budget within the General Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Amount</th>
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<tr>
<td>GT Distributors, Inc.</td>
<td>4/1/24 – 3/31/25</td>
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<td></td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$700,000.00</strong></td>
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</table>

**Recommendation**

The resolution be approved.

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17 Resolution - Renewing the Annual Contact with Midwest Veterinary Supply, Inc., in the Total Estimated Amount of $220,000.00 for Veterinarian Vaccines, Medicines and Related Supplies

**Administrative Comments**

1. This item is recommended by the Police Department – Animal Services Division. It supports Future in Focus: Safe and Beautiful City - Safeguard public safety, security, and health.

2. **Impact**: This contract provides shelter animals with necessary vaccines and medicines, ensuring a safe and healthy environment for them while protecting residents from zoonotic diseases.

3. This renewal establishes the continuation of an annual contract to provide veterinarian vaccines, medicines, and related supplies. This is the first of two, one-year renewal options. The current contract expires on March 31, 2024.

4. Funding for Fiscal Year 2023-24 is available in the Police Department budget within the General Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
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<th>Fiscal Year(s)</th>
</tr>
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<tbody>
<tr>
<td>Midwest Veterinary Supply, Inc.</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$220,000.00</strong></td>
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</table>

**Recommendation**

The resolution be approved.
Resolution - Rejecting Any and All Bids Relative to ITB No. 016T-24F for Gas Masks and Accessories

Administrative Comments

1. This item is recommended by the Police Department. It supports Future in Focus: Safe and Beautiful City – Safeguard public safety, security and health.

2. Impact: Gas masks provide necessary protection to our Police force during emergency situations.

3. Eight bids were received in response to ITB No. 016T-24F, all of which were determined by the Department to be over budget; therefore, staff recommends rejecting any and all bids. The Police Department will develop another plan to fit within budget constraints at a later date.

Recommendation

The resolution be approved.

Resolution - Approving and Accepting the Bid of Dallas Backup, Inc., dba Onstage Systems, in an Amount Not to Exceed $65,000.00 for Sparks and Stripes Stage, Sound, Lighting, Video and Special Effects

Administrative Comments

1. This item is recommended by the Parks & Recreation Department and supports Future in Focus: Sense of Community – Provide exceptional recreational, cultural, and educational opportunities.

2. Impact: The annual celebration of Independence Day in Irving is a signature event valued by our community. This contract will provide stage, sound, lighting, video, and special effects for the event. The vendor will also work with the fireworks and drone vendors to play all musical tracks tied into their display.

3. This award establishes an annual contract for the continuation of providing A/V, stage, sound, lighting and video for the City’s Sparks and Stripes Independence Day celebration. The award is for one year with three, one-year renewal options.

4. Funding in an amount not to exceed $65,000.00 is available in the Parks & Recreation Department budget within the General Fund.

Recommendation

The resolution be approved.
20 Resolution - Awarding an Annual Contract to Illumination Fireworks Partners LP, in an Amount Not to Exceed $55,000 for the Sparks and Stripes Fireworks Show

Administrative Comments

1. This item is recommended by the Parks & Recreation Department and supports Future in Focus: Sense of Community – Provide exceptional recreational, cultural, and educational opportunities.

2. Impact: The annual celebration of Independence Day in Irving is a signature event valued by our community. This contract will provide the community with a firework display at Levy Plaza on July 3, 2024.

3. A Request for Proposals (RFP) was issued on January 5, 2024, for City of Irving’s Sparks and Stripes Fireworks Show. One proposal was received in response to this RFP. The proposal submitted by Illumination Fireworks Partners LP, meets all requirements as set forth in the RFP specifications and is recommended for award.

4. This award establishes an annual contract for the continuation of providing a Sparks and Stripes fireworks show. The award is for one year with three, one-year renewal options.

5. Funding in an amount not to exceed $55,000.00 is available in the Parks & Recreation Department budget within the General Fund.

Recommendation

The resolution be approved.

21 Resolution - Awarding an Annual Contract to Sky Elements, LLC, in an Amount Not to Exceed of $75,000.00 for the Sparks and Stripes Drone Show

Administrative Comments

1. This item is recommended by the Parks & Recreation Department and supports Future in Focus: Sense of Community – Provide exceptional recreational, cultural and educational opportunities.

2. Impact: The annual celebration of Independence Day in Irving is a signature event valued by our community. This year’s event will continue to provide the community with a custom drone show at Levy Plaza on July 3, 2024.

3. A Request for Proposals (RFP) was issued on January 5, 2024, for City of Irving’s Sparks and Stripes drone show. Four proposals were received in response to this RFP. The proposal submitted by Sky Elements, LLC, received the highest points based on the evaluation criteria established in the RFP.
4. This award establishes an annual contract for the continuation of providing a Sparks and Stripes drone show. The award is for one year with three, one-year renewal options. The contract also includes pricing for larger drone shows should the city desire to expand the show in the future.

5. Funding in an amount not to exceed $75,000.00 for the 2024 Sparks and Stripes Drone Show is available in the Parks & Recreation Department budget within the General Fund.

Recommendation
The resolution be approved.

22 Resolution - Approving and Accepting the Bid of McMillan James Equipment Company, LLC., in the Total Estimated Amount of $270,564.00 for the Purchase of a Community Development Block Grant (CDBG) Funded HVAC Evacuator Chloramine Removal System

Administrative Comments
1. This item is recommended by the Parks and Recreation Department. It supports Future in Focus: Sense of Community - Provide exceptional recreational, cultural and educational opportunities.

2. Impact: The addition of a Chloramine Evacuator System will greatly improve the indoor air quality of the Heritage Aquatic Center. This system will evacuate the chloramines, the byproduct of the sanitation process from chlorine, that sits right above the pool water to the exterior of the building. This will decrease the uncomfortable chlorine smell and will greatly increase the breathable air quality for staff and patrons.

3. Approval of this item will provide for the purchase of a HVAC Evacuator Chloramine Removal System for the Heritage Aquatic Center. One bid was received in response to this best value solicitation. The bid from McMillan James Equipment Company, LLC., meets all requirements as set forth in the specifications and is recommended for award.

4. This purchase is being funded through the U.S. Department of Housing and Urban Development Community Development Block Grant Program.

5. Funding in the total estimated amount of $270,564.00 is available in the Community Development Block Grant Fund.

Recommendation
The resolution be approved.
Resolution - Approving a Contract Between the City of Irving and MART, Inc., in the Amount of $1,087,000.00 for the American Rescue Plan Act (ARPA) Funded Basement Renovation at IAC

Administrative Comments

1. This item is recommended by the Irving Arts Center Department. It supports Future in Focus: Sense of Community - Provide exceptional recreational, cultural and educational opportunities.

2. **Impact:** This contract will allow Irving Arts Center to bring the dressing room areas in the basement up to ADA compliance as well as improve the aesthetics, energy efficiency and amenities of our dressing rooms. These renovations will also assist in meeting earned income projections for rentals and maintain the Art Center as a destination spot for clients, patrons and visitors alike.

3. The current configuration of the dressing rooms has remained unaltered since the facility was constructed. This renovation will allow us the opportunity to improve the amenities and services needed to better serve our clients. These improvements will also aid in reducing overall operational costs by providing touch-free and motion sensitive energy efficient devices thus reducing the Art Centers carbon footprint.

4. A solicitation for Competitive Sealed Proposals (CSP) was issued for this project which closed on December 1, 2023. Staff recommends awarding this contract to Mart, Inc. as the respondent scoring the highest points based upon the evaluation criteria established in the CSP.

5. Funding in the amount of $1,087,000.00 has been requested from the American Rescue Plan Act (ARPA) funds received by the City; the City’s ARPA team has reviewed this request and recommends the use of ARPA funds for this expenditure.

Recommendation

The resolution be approved.
Resolution - Approving Additional Expenditures in the Total Estimated Amount of $300,000.00 for the Remainder of the Current Spending Term with Gomez Floor Covering, Inc., dba GFC Contracting, for Flooring Purchases, Installation and Repair Services through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item has been recommended by the Capital Improvement Program Department. It supports Future In Focus: Infrastructure Investment – Support strategic investment in city facilities.

2. **Impact**: Approval of this item allows the city to address flooring damage and replacement quickly and efficiently in order to maintain the appearance, cleanliness, and safety of City facilities.

3. A Vendor/Member contract with Gomez Floor Covering, Inc., dba GFC Contracting, was approved on July 22, 2021, by Resolution No. 2021-259. The contract supports utilization of BuyBoard Contract No. 642-21 for Carpet and Tile Flooring, Stage Floor Refinishing, Concrete Polishing, Grinding and Staining, which expires May 31, 2024.

4. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gomez Floor Covering, Inc., dba GFC Contracting</td>
<td>3/22/24 - 5/31/24</td>
<td>$300,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$300,000.00</strong></td>
<td></td>
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</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Approving Additional Spending in the Total Estimated Amount of $250,000.00 for the Remainder of the Current Spending Term and Authorizing Expenditures in the Total Estimated Amount of $900,000.00 for the Upcoming Annual Spending Term with Air Conditioning Innovative Solutions, Inc. (ACIS), for HVAC Equipment Purchases, Installation, Repair, and Parts through The Interlocal Purchasing System (TIPS) Program Administered by the Region VII Education Service Center

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department. It supports Future in Focus: Infrastructure Investment – Support strategic investment in city facilities.

2. Impact: Approval of this contract will support as-needed purchases of HVAC equipment, installation, and repairs which will allow the Facilities Division to respond to the HVAC needs of more than 60 city facilities that may require the services of this agreement in a timely and efficient manner.

3. A Vendor/Member contract between the City of Irving and ACIS was approved on June 8, 2023, by RES 2023-222. The contract supports utilization of TIPS Contract No. 23010401, for trades, labor, and materials services (Non-Joc), which expires April 30, 2028.

4. CIP is seeking an additional authorization of $250,000.00 to complete the current spending term which expires April 30, 2024. This amount will be available for as-needed HVAC equipment installation and repairs.

5. In addition, staff recommends authorizing as-needed expenditures for the period beginning May 1, 2024, and running through April 30, 2025, which will support handling of as-needed minor repairs, services and installation of HVAC equipment in a timely and cost-effective manner.

6. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Expenditures</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Conditioning Innovative Solutions, Inc.</td>
<td>2/23/24 – 4/30/24</td>
<td>$ 250,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td>5/1/24- 4/30/25</td>
<td>$ 400,000.00</td>
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<tr>
<td></td>
<td></td>
<td>$ 500,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>TOTAL</strong> $1,150,000.00</td>
<td></td>
</tr>
</tbody>
</table>
Recommendation

The resolution be approved.

Resolution - Authorizing As-Needed Expenditures in the Total Estimated Amount of $500,000.00 for Minor Concrete Construction Services with C&J’s Designs and Solutions of East Texas, LLC, through The Interlocal Purchasing System (TIPS) Program

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department. It supports Future in Focus: Infrastructure Investment - Support strategic investment in city facilities.

2. Impact: Approval of this contract will allow the city to address infrastructure issues that necessitate concrete replacement and as-needed repairs to existing city facilities efficiently.

3. Approval of this item supports as-needed expenditures for concrete construction services throughout the city. Types of construction services will include installation and repair of sidewalks and stoops, as well as other concrete related items such as retaining walls, drive approaches, and exterior slabs, in a timely and cost-effective manner.

4. A Vendor/Member contract between the City of Irving and C&J’s Designs and Solutions of East Texas LLC, was approved on May 18, 2022 by Administrative Award No. 7807. The contract supports the utilization of TIPS Contract No. 220107, for trades, labor, and materials (2 Part with JOC), Part 1 only, which expires March 31, 2027.

5. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>C&amp;J’s Designs and Solutions of East Texas LLC.</td>
<td>4/1/24 – 3/31/25</td>
<td>$250,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$250,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$500,000.00</strong></td>
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</tbody>
</table>

Recommendation
The resolution be approved.

27 Resolution - Renewing the Contract with Parkscape Construction, Inc., in the Total Estimated Amount of $350,000.00 for Masonry and Stonework for a Two-Year Period

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department. It supports Future in Focus: Infrastructure Investment – Support strategic investment in city facilities.

2. **Impact:** Masonry and stonework services help to improve the visual impression of the city, and the benefits of providing this work through an annual contract are both efficient and cost effective.

3. CIP manages many small and large construction projects throughout the year. This contract will allow staff to quickly respond to the masonry and stonework needs of each project, including installation and repair of stone veneer walls, monument walls, retaining walls and planting borders.

4. This renewal establishes the continuation of an annual contract for providing masonry and stonework services on an as-needed basis. This is the second and final, two-year renewal option.

5. Funding for Fiscal Year 2023-24 is available in various project budgets within various funds, while funding for Fiscal Years 2024-25 and 2025-26 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Estimated Expenditure</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkscape Construction, Inc.</td>
<td>4/1/24 – 3/31/26</td>
<td>$87,500.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
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<td>$175,000.00</td>
<td>2024-25</td>
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<td></td>
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<td>$87,500.00</td>
<td>2025-26</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$350,000.00</strong></td>
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</tr>
</tbody>
</table>

Recommendation

The resolution be approved.
Resolution - Rejecting Any and All Bids Relative to ITB No. 082D-24F for Stone Riprap for City of Irving

Administrative Comments
1. This item is recommended by the Capital Improvement Program Department – Municipal Drainage Utilities (MDU) Division. It supports Future in Focus: Infrastructure Investment – Maintain water, wastewater, and drainage infrastructure.

2. Impact: This item supports the Drainage Solutions for a Better Tomorrow program. Approval of this item will allow the city to purchase rock materials (riprap) for the maintenance and erosion control of drainage channels to meet the standards established for the long term sustainability of our waterways.

3. Two bids were received in response to ITB No. 082D-24F. One of the bids was non-responsive, and the Department has determined the other bid to be over budget; therefore, staff recommends rejecting any and all bids.

Recommendation
The resolution be approved.

Resolution - Authorizing As-Needed Expenditures with Texas Highway Products, LTD, in the Total Estimated Amount of $250,000.00 for Traffic Signal Parts and Equipment through the State of Texas Local Government Statewide Cooperative Purchasing Program (Buyboard)

Administrative Comments
1. This item is recommended by the Traffic & Transportation Department. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and transportation infrastructure.

2. Impact: Approval of this item allows for the purchase of materials utilized by the Traffic Signal Division of the Traffic and Transportation Department. Materials purchased from this vendor include but are not limited to: LED Traffic Signal Head Modules; Traffic Signal Cabinet Controllers; EDI 2010 ECLip Traffic Signal Cabinet Fault Monitors; AXIS & GRIDSMART Video Imaging and Vehicle Detection Systems; and Pedestrian Signal Heads.
3. These materials are needed for the maintenance and operation of more than 220 traffic signals located throughout the City. Previous spending with this vendor over this past year was $96,533. Potential spending with this vendor can vary widely depending on the following: fluctuations with electrical power; vehicular accidents impacting traffic signal equipment; traffic signal equipment failures; installation of new traffic signals; material cost increases due to supply chain issues; inflation; vandalism; weather; etc.

4. These purchases are supported by a Vendor/Member contract between the City of Irving and Texas Highway Products, LTD, for utilization of Buyboard Contract No. 695-23 for Traffic Signal Systems & Safety Barrier Products which has been renewed through March 31, 2025.

5. Funding for Fiscal Year 2023-24 is available in the Non-Bond CIP Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Expenditures</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Highway Products, LTD</td>
<td>4/1/24 – 3/31/25</td>
<td>$125,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$125,000.00</td>
<td>2024-25</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$250,000.00</strong></td>
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</tbody>
</table>

**Recommendation**

The resolution be approved.
2. **Impact:** Approval of this item allows for the purchase of materials utilized by the Traffic Signal Division of the Traffic and Transportation Department which include, but are not limited to, traffic signal parts and equipment. This will enable the Traffic & Transportation Department to perform operation, maintenance and repair on the City’s traffic signal system.

3. Materials purchased from this vendor are needed for the maintenance and operation of more than 220 traffic signals and numerous rapid flashing beacon assemblies located throughout the city. Previous spending with this vendor over this past year was $43,510. Potential spending with this vendor can vary widely depending on: fluctuations with electrical power; vehicular accidents impacting traffic signals and rapid flashing beacon assemblies; traffic signal and rapid flashing beacon assembly equipment failures; material cost increases due to supply chain issues; inflation; vandalism; weather; etc.

4. These purchases are supported by a Vendor/Member Contract between the City of Irving and Paradigm Traffic Systems, Inc., for utilization of Buyboard Contract No. 695-23 for Traffic Signal Systems and Safety Barrier Products which has been renewed through March 31, 2025.

5. Funding for Fiscal Year 2023-24 is available in the Non-Bond CIP Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Expenditures</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paradigm Traffic Systems, Inc.</td>
<td>4/1/24 – 3/31/25</td>
<td>$75,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$75,000.00</td>
<td>2024-25</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$150,000.00</strong></td>
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</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Authorizing As-Needed Expenditures with Iteris, Inc., for Video Imaging and Vehicle Detection Systems in the Total Estimated Amount of $250,000.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and transportation infrastructure.

2. **Impact**: Approval of this item allows for the purchase of video imaging and vehicle detection systems, components, and repairs. This will enable the Traffic & Transportation Department to perform operation maintenance and repair on the City’s traffic signal system.

3. Materials purchased from this vendor are needed for the maintenance and operation of 220 traffic signals located throughout the City. Potential repairs and maintenance with this vendor can vary widely depending on the following: fluctuations with electrical power; vehicular accidents impacting traffic signal equipment; traffic signal equipment failures; installation of new traffic signals; material cost increases due to supply chain issues; inflation; vandalism; weather; etc.

4. These purchases are supported by a Vendor/Member Contract between the City of Irving and Iteris, Inc., for utilization of Buyboard Contract No. 695-23 for Traffic Signal Systems and Safety Barrier Products which has been renewed through March 31, 2025.

5. Funding for Fiscal Year 2023-24 is available in the Non-Bond CIP Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Expenditures</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iteris, Inc.</td>
<td>4/1/24 – 3/31/25</td>
<td>$125,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$125,000.00</td>
<td>2024-25</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$250,000.00</strong></td>
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</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Authorizing As- Needed Expenditures with Texas Materials Group, Inc., in the Total Estimated Amount of $4,500,000.00 for Asphalt, Milling, and Overlay Services through Dallas County

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department – Streets Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and transportation infrastructure.

2. **Impact:** This contract supports the city’s Road to the Future Program. Approval of this contract will allow the city to procure asphalt, milling, and overlay services to provide necessary infrastructure maintenance on the city’s roadways.

3. A Vendor/Member contract between the City of Irving and Texas Materials Group, Inc. was approved on March 30, 2023, by RES-2023-132. The contract supports utilization of Dallas County Contract No. 2022-046-6961, which expires on December 5, 2027.

4. Funding for Fiscal year 2023-24 is available in the Street Improvement Bond Fund and in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Est. Expenditure</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Materials Group, Inc.</td>
<td>4/1/24 – 3/31/25</td>
<td>$3,500,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$1,000,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$4,500,000.00</strong></td>
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</tr>
</tbody>
</table>

Recommendation

The resolution be approved.

Resolution - Authorizing As-Needed Expenditures with Austin Asphalt, Inc. in the Total Estimated Amount of $1,630,000.00 for Asphalt Patching Materials through Dallas County for a Five-Year Term

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department – Streets and Capital Improvements Program Department – Municipal Drainage Utilities (MDU) divisions, and by the Water Utilities Department. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and
transportation infrastructure and Maintain water, wastewater and drainage infrastructure.

2. **Impact: This item supports the city’s Road to the Future Program.** It allows the Streets Division to expedite repair of damaged roadways, and to maintain and enhance mobility for the safe and effective transit of motorists throughout the City of Irving. Asphalt patching materials are also used by MDU and Water Utilities to provide the necessary resources to temporarily patch existing roadways following water and sewer line and drainage-related repairs.

3. A Vendor/Member contract between the City of Irving and Austin Asphalt, Inc., was approved on February 14, 2024, by Administrative Award No. 9052 which supports utilization of Dallas County Contract No. 2022-046-6961 for Asphalt, Aggregates, Concrete, and Related Highway Materials, which expires December 5, 2027.

4. Funding for Fiscal Year 2023-24 is available in the Traffic & Transportation Department budget within the General Fund, and in the Municipal Drainage Utility Operating and Water-Sewer Operating funds, while funding for Fiscal Years 2024-25 through 2027-28 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Austin Asphalt, Inc.</td>
<td>3/22/24 – 12/5/27</td>
<td>$ 298,500.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 397,000.00</td>
<td>2024-25</td>
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<tr>
<td></td>
<td></td>
<td>$ 407,000.00</td>
<td>2025-26</td>
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<td></td>
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<td>$ 422,000.00</td>
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<tr>
<td></td>
<td></td>
<td>$ 105,500.00</td>
<td>2027-28</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$1,630,000.00</td>
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</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Approving a Professional Services Agreement Between the City of Irving and Bird Advocacy & Consulting, Inc., in an Amount Not to Exceed $251,500.00 for Event Planning & Management Services for the Irving Transportation, Infrastructure and Economic Development Investment Summit And/Or a Transportation & Infrastructure Washington, DC Convention

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department.

2. Impact: Meeting and event planning services for the city’s Transportation, Infrastructure and Economic Development Investment Summit (Irving Summit) and/or the Transportation & Infrastructure Washington, DC Convention (DC Convention) will allow the city to coordinate, plan and manage the event which focuses on transportation and water infrastructure and economic development topics, among other legislative priorities.

3. A Request for Proposals (RFP) was issued on January 26, 2024 for these services; two responses were received. The proposal submitted by Bird Advocacy & Consulting, Inc., is recommended for award as the response scoring the highest points base on the evaluation criteria established in the RFP.

4. The consultant’s proposal provides options for the following four scenarios as presented in the provided attachments to this item, one of which will be referenced in the contract prior to execution depending on the Irving City Council’s final direction as to how to move forward:

   a. Exhibit A-1 – Biannual event planning services for the Irving Summit and DC Convention to be held in alternating years in an amount not to exceed $143,250.00 per year

   b. Exhibit A-2 – Annual event planning services for both the Irving Summit and the DC convention to be held each year in an amount not to exceed $251,500 per year

   c. Exhibit A-3 – Annual event planning services for the Irving Summit only in an amount not to exceed $147,500 per year

   d. Exhibit A-4 – Annual event planning services for the DC Convention only in an amount not to exceed $141,500.00 per year

5. Services to be provided regardless of the chosen option will be inclusive of the following: securing speakers; marketing, budgeting, sponsorship and event logistics; and coordination of audio visual/technology needs.

6. Approval of this item establishes a contract for the continuation of providing meeting and event planning services for the city’s Transportation, Infrastructure and Economic Development Investment Summit and/or the Transportation & Infrastructure Washington, DC Convention. The contract is for one year, with four, one-year renewal options. Near the conclusion of the initial one-year term of the
contract, the awardee will undergo a performance review to determine whether to renew the contract(s).

7. Although the contract is being awarded in an amount based on Council’s final direction as to which option staff will proceed with as noted above, a portion of this amount will be offset by event-related revenue in the form of sponsorships, registration fees, etc.

7. Minority- and/or Woman-Owned Business participation in this award is 100%.

8. Funding in an amount not to exceed $251,500.00 is available in the Transportation Summit budget within the General Fund.

9. Upon approval of this agreement, a separate agreement will be forthcoming to provide a venue for the Transportation, Infrastructure and Economic Development Investment Summit.

**Recommendation**

The resolution be approved.

---

**Resolution - Renewing the Annual Contract with Crafco Inc., in the Total Estimated Amount of $90,000.00 for Crack Sealing Compound & Asphalt Cold Patch Materials**

**Administrative Comments**

1. This item is recommended by the Traffic & Transportation Department. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. **Impact: This contract supports the Road to the Future program.** Crack sealing compound and asphalt cold patch materials are utilized by the Streets Division to maintain and enhance mobility for the safe and effective transit of motorists throughout the City of Irving. This contract provides the necessary resources to expedite the repair of damaged existing roadways.

3. This renewal establishes the continuation of an annual contract for providing crack sealing and asphalt cold patch materials. This is the second and final, one-year renewal option.

4. Funding for Fiscal Year 2023-24 is available in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Estimated Expenditure</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crafco, Inc.</td>
<td>4/1/24 – 3/31/25</td>
<td>$45,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$45,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$90,000.00</strong></td>
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</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

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36 Resolution - Renewing the Annual Contract with CCGMG, LLC Series B in the Total Estimated Amount of $1,500,000.00 for Concrete Repair of Sidewalks, Utility Cuts, Streets, and Alleys

**Administrative Comments**

1. This item is recommended by the Traffic & Transportation Department – Streets Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. **Impact:** This contract supports the Road to the Future program. It will supplement the Streets Operations staff for as-needed concrete repair and maintenance of sidewalks, utility cuts, streets and alleys required for structural integrity and to enhance safety for citizens and motorists.

3. This renewal establishes the continuation of an annual contract for providing concrete repair services. This is the first of two, one-year renewal options.

4. Funding for Fiscal Year 2023-24 is available in the Street Improvement Bond Fund and in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCGMG, LLC Series B</td>
<td>4/1/24 – 3/31/25</td>
<td>$1,100,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 400,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$1,500,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Renewing the Annual Contract with Dyna Pak Corporation in the Total Estimated Amount of $350,000.00 for Polyethylene Refuse and Recycling Bags

Administrative Comments

1. This item has been recommended by the Solid Waste Services Department. It supports Future in Focus: Safe and Beautiful City – Promote environmental stewardship.

2. Impact: Refuse and recycling bags provide residents with a convenient and inexpensive way to dispose of household garbage and recyclables.

3. This renewal establishes the continuation of an annual contract to provide polyethylene refuse and recycling bags, in conjunction with Parks & Recreation warehouse operations and Water Utilities Customer Service. This is the second and final, one-year renewal option.

4. Bags are sold to residents at the city’s purchase cost plus applicable sales tax rounded up to the nearest whole dollar per City Ordinance No. 2021-10435. The cost of a roll of refuse bags remains at $13.47, and the cost of a roll of recycling bags remains at $14.31 for this renewal term.

5. Funding for Fiscal Year 2023-24 is available in the Solid Waste Services Operating Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Est. Expenditure</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dyna Pak Corporation</td>
<td>4/1/24 – 3/31/25</td>
<td>$260,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 90,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$350,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Recommendation

The resolution be approved.
Resolution - Ratifying the Payment to W. Two Plus, Inc., in the Total Amount of $318,859.60 for the Emergency Fuel Tank Replacement at the North Police Service Center

Administrative Comments

1. This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. Impact: Emergency replacement of the fuel tank at the North Police Service Center was necessary for Public Safety and city fleet vehicles to continue fueling, allowing them to better serve the citizens, businesses, and visitors throughout the City of Irving.

3. The 20-year-old fuel tank at the North Police Service Center located at 5964 Riverside Drive, Irving, Texas 75039, which provides fueling capabilities for the North Police Station and the Parks & Recreation Department, was found to have significant deterioration of its inner lining which created danger of contaminating fuel with continued use. The exterior of the tank and lines running from the tank to the fuel dispenser were also showing signs of distress and in desperate need of replacement, creating the need for an emergency declaration on July 19, 2022 by Assistant City Manager Orlando Sanchez to prevent the possibility of an environmental hazard should the tank begin to leak and to protect public safety.

4. W. Two Plus, Inc., who is under contract with the city for Regulated Environmental Risk Services, was contacted immediately and provided a quote to cover decommission of the old fuel tank and purchase and installation of a new 12,000 gallon FireGuard above ground steel tank. The replacement of the fuel tank and related components, along with the necessary testing, was completed on February 16, 2024. Despite the delay caused by the back-ordered equipment, the work has been successfully finished, and everything is now in proper working order.

5. Funding in the amount of $318,859.60 was available in the Vehicle and Equipment Replacement fund after a budget adjustment was completed to place $336,337.83 into this fund via ORD-2022-10613 on August 4, 2022 based on the original estimate received from W. Two Plus.

Recommendation

The resolution be approved.
Resolution - Authorizing As-Needed Expenditures with Fleet Solutions, LLC, dba USA Fleet Solutions, a Reseller of Geotab, Inc., in the Total Estimated Amount of $225,000.00 for the Purchase of Vehicle Management Devices, Global Positioning System (GPS) and Monitoring Services through Sourcewell

Administrative Comments

1. This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. **Impact:** Utilization of this contract will allow for continued vehicle tracking utilizing Geotab hardware and software, which increases the efficiency of both the Fleet Services Division and the departments and provides accountability regarding vehicle safety, security and utilization.

3. A Vendor/Member contract between the City of Irving and Fleet Solutions, LLC, dba USA Fleet Solutions, a reseller of Geotab, Inc., was approved by Resolution No. 2022-489 on November 10, 2022. This contract supports utilization of Sourcewell Contract No. 020221-GEO for Fleet Management to provide monthly tracking services associated with Geotab telematic devices utilized on general government Fleet vehicles, which has been renewed through March 26, 2025.

4. Funding for Fiscal Year 2023-24 is available in the Garage Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fleet Solutions, LLC, dba USA Fleet Solutions a reseller of Geotab, Inc.</td>
<td>3/27/24 – 3/26/25</td>
<td>$112,500.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$112,500.00</td>
<td>2024-25</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$225,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Bond Equipment Company, Inc., through the State of Texas Local Government Statewide Purchasing Cooperative Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Fleet Services Division and the Financial Services Department – Purchasing Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. Impact: Establishment of a Vendor/Member Contract between the City of Irving and Bond Equipment Company, Inc., supports utilization of BuyBoard Contract No. 723-23 for Medium & Heavy-Duty Trucks, Parts, and Maintenance Repair Services, which expires on November 30, 2024.

3. Approval of this item allows for the purchases of four (4) 2024 Battle Motor LED – 2 Rear Loaders for the Solid Waste Services Department as presented in the following item on this agenda as well as any future purchases from this vendor through the designated BuyBoard contract during the specified contract term.

Recommendation

The resolution be approved.

Resolution - Approving the Purchase from Bond Equipment Company, Inc., for Four (4) 2024 Battle Motors LED-2 Rear Loaders, in the Total Estimated Amount of $1,543,886.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Solid Waste Services Department and approved by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. Impact: The purchases shown below from Bond Equipment Company, Inc., will be utilized by the Solid Waste Services Department. The replacement of aging vehicles will reduce downtime and provide the department with critical resources to maintain optimal services for the Irving community.

3. These purchases are supported by a Vendor/Member contract between the City of Irving and Bond Equipment Company, Inc., utilizing BuyBoard Contract No. 723-23 for Medium and Heavy-Duty Trucks, Parts and Maintenance Repair Service which is presented as the previous item on this agenda.

4. These budgeted replacements are in accordance with the City’s Vehicle &
Equipment Replacement Policy for City Tag Nos. 06235, 06236, 06239 and 06240, all 2014 or 2015 Mack cab and chassis with Heil 28-yard rear loaders which will all be retired.

5. Funding in the total estimated amount of $1,543,886.00 is available in the Solid Waste Services Vehicle & Equipment Replacement Fund.

<table>
<thead>
<tr>
<th>Department</th>
<th>Description (qty)</th>
<th>Replaces City Tag #</th>
<th>Total Estimated Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid Waste Services</td>
<td>2024 Battle Motors LED-2 Rear Loaders (4)</td>
<td>06235 06236 06239 06240</td>
<td>$1,543,886.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$1,543,886.00</td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

42 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Siddons-Martin Emergency Group, LLC, through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

**Administrative Comments**

1. This item is recommended by the Fleet Services Division and the Financial Services Department – Purchasing Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Siddons-Martin Emergency Group, LLC, supports utilization of H-GAC Contract No. FS12-23, which expires November 30, 2027, for fire apparatus equipment.

3. Approval of this contract supports the purchase of the fire apparatus as presented in the following item on this agenda as well as any future purchases from this vendor through the designated H-GAC contract for the specified contract term.

**Recommendation**

The resolution be approved.
Resolution - Approving the Purchase from Siddons-Martin Emergency Group, LLC, for Various Fire Apparatus, in the Total Estimated Amount of $5,162,218.00 through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Fire Department and approved by the Fleet Services Division. It supports Future in Focus: Safe and Beautiful City – Safeguard public safety, security and health.

2. **Impact:** The purchase shown below from Siddons-Martin Emergency Group, LLC, will reduce equipment downtime and allow the Fire Department to maintain the level of service needed to support residents, visitors and businesses within the City of Irving.

3. These purchases are supported by a Vendor/Member contract between the City of Irving and Siddons-Martin Emergency Group, LLC, Inc. utilizing H-GAC Contract No. FS12-23 for Fire Apparatus and Related Vehicles which is presented as the previous item on this agenda.

4. These budgeted replacements are in accordance with the City’s Vehicle & Equipment Replacement Policy for City Tag Nos. 05159-5x and 05160-5x, both 2010 Spartan Gladiator Retained Reserve Pumpers, City Tag No. 05154-5X, a 2008 Spartan Gladiator Reserve Pumper, and City Tag No. 05139-5X, a 2006 Pierce Custom 100’ Aerial Ladder, which will all be retired.

5. Funding in the total estimated amount of $5,162,218.00 is available in the Infrastructure Fund.

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
<th>Replaces City Tag #</th>
<th>Total Estimated Amount</th>
<th>Fund(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>1263 Pierce Custom Enforcer Pumper (2nd Gen) (1)</td>
<td>05159-5X</td>
<td>$970,447.00</td>
<td>Infrastructure</td>
</tr>
<tr>
<td></td>
<td>1113 Pierce Custom Enforcer Pumper (2nd Gen) (2)</td>
<td>05160-5X 05154-5X</td>
<td>$2,027,801.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1112 Pierce Custom Enforcer Aerial HD Ladder 100’ Mid Mount (1)</td>
<td>05139-5X</td>
<td>$2,160,417.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td>TOTAL $5,162,218.00</td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Approving and Accepting the Bid of Retail Motorcycle Venture Inc., dba BMW Motorcycles N. Dallas in an Amount Not to Exceed $400,000.00 for BMW Motorcycles Repair and Service for a Two-Year Period

Administrative Comments

1. This item is recommended by the Fleet Services Division. It Supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks, and transportation infrastructure.

2. Impact: The city’s public safety vehicles will continue to be repaired and maintained with minimum downtime, keeping service levels high and enhancing Fleet Services Operations.

3. Retail Motorcycle Venture, Inc., dba BMW Motorcycles N. Dallas received the highest points based on the evaluation criteria established in this Best Value Bid and is being recommended for award.

4. This award establishes a contract to provide BMW (Original Equipment Manufacturer) parts and service for public safety vehicles on an as-needed basis. The contract is for two years with two, two-year renewal options.

5. Funding for Fiscal Year 2023-24 is available in the Garage Fund, while funding for Fiscal Years 2024-25 and 2025-26 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail Motorcycle Venture Inc., dba BMW Motorcycles N. Dallas</td>
<td>3/22/24 – 2/28/26</td>
<td>$100,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$200,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$100,000.00</td>
<td>2025-26</td>
</tr>
<tr>
<td>TOTAL AMOUNT NOT TO EXCEED</td>
<td></td>
<td>$400,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Recommendation

The resolution be approved.
Resolution - Rejecting Any and All Bids Relative to ITB No. 020LR-24F for Fleet Fuel Cards for City of Irving

Administrative Comments

1. This item is recommended by the Fleet Services Division. It supports Future in Focus: Infrastructure Investment – Maintain roadways, sidewalks and transportation infrastructure.

2. Impact: Fleet Fuel Cards are used to purchase as-needed fuel for Public Safety and City Fleet vehicles from retail fueling locations at a discount off pump price, allowing the city to better serve the citizens, businesses, and visitors throughout the City of Irving.

3. Two bids were received in response to ITB No. 020LR-24F. After evaluation of the responses, staff has determined that neither submittal will be beneficial to city operations at this time; therefore, staff recommends rejecting any and all bids.

Recommendation

The resolution be approved.

Resolution - Authorizing As-Needed Expenditures with Presidio Networked Solutions Group, LLC, in the Total Estimated Amount of $600,000.00 for Pure Branded Data Storage, Data Communications & Networking Equipment and Related Services through the State of Texas Department of Information Resources (DIR) Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Information Technology (IT) Department. It supports Future in Focus: Government Sustainability – Improve efficiency through data, technology, and thoughtful, innovative approaches.

2. Impact: The city relies on storage of our critical systems, file shares and servers. Approval of this item will provide continued support and capacity upgrades for its most critical data such as email, user/department drives and enterprise databases.

3. The city has three (3) data centers with storage infrastructure and requires vendor support for hardware or software failures. We also budget for upgrades as storage grows.

4. These purchases are supported by a Vendor/Member contract between the City of Irving and Presidio Networked Solutions Group, LLC, which was approved by RES-2020-157 on May 7, 2020, for utilization of DIR-TSO-4331, which has been renewed through March 12, 2025.
5. Funding for Fiscal Year 2023-24 is available in the Technology Fund, while funding for Fiscal Year 2024-25 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presidio Networked Solutions Group, LLC</td>
<td>3/22/24 – 3/12/25</td>
<td>$300,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$300,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$600,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

47 Resolution - Approving As-Needed Expenditures with Motorola Solutions, Inc., in the Total Estimated Amount of $600,000.00 for Radio Communications and Emergency Response Equipment through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

**Administrative Comments**

1. This item is recommended by the Information Technology (IT) Department. It supports Future in Focus: Safe and Beautiful City - Safeguard public safety, security, and health.

2. **Impact**: Motorola radios are used by Police and Fire daily to communicate. This contract is used for purchasing new and replacement radios and accessories in providing critical first responder services to residents, visitors, and businesses for the City of Irving. This contract is also used to purchase infrastructure and installation parts to support the Public Safety radio system, Fire Station Alerting and vehicle radio equipment installations when needed.

3. The City of Irving entered into a Vendor/Member contract with Motorola Solutions, Inc. on June 9, 2022, which supports utilization of Houston Area Council of Government (H-GAC) Contract No. RA05-21 which expires on July 31, 2024, for Radio Communication and Emergency Response Equipment.

4. The IT Department is recommending amending the contract spending amount for as-needed expenditures with Motorola Solutions, Inc. in the total estimated amount of $600,000.00 for radio equipment, accessories, services, and infrastructure.
hardware over the remaining life of the extended H-GAC contract expiring July 31, 2024.

5. Funding for Fiscal Year 2023-24 is available in the Technology and various departmental budgets within various funds.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Estimated Amount</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motorola Solutions, Inc.</td>
<td>3/22/24 – 7/31/24</td>
<td>$600,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$600,000.00</td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

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48 Resolution - Renewing the Annual Contract with K & N Electric, Inc., in an Amount Not to Exceed $100,000.00 for Communications Installation Hardware Parts

**Administrative Comments**

1. This item is recommended by the Information Technology Department and supports Future in Focus: Government Sustainability - Improve efficiency through data, technology, and thoughtful, innovative approaches.

2. **Impact:** This annual contract provides communications installation hardware parts to support the make-ready process for Police, Fire, and General Government Vehicles that provide crucial services to the residents of the City of Irving.

3. IT Communications installs various technologies including modems, computers, and in-car video systems as required by the various departments in the vehicle make-ready process for them to perform their duties.

4. This renewal establishes the continuation of an annual contract for providing communications installation hardware parts. This is the first of two, one-year renewal options. The current contract expires on March 31, 2024.

5. Funding for Fiscal Year 2023-24 is available in various departmental budgets within various funds, while funding for Fiscal Year 2024-25 is subject to budget appropriation.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Est. Amount</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>K &amp; N Electric, Inc.</td>
<td>4/1/24 - 3/31/25</td>
<td>$50,000.00</td>
<td>2023-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50,000.00</td>
<td>2024-25</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$100,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

**End of Bids**

**Ordinance - Amending Chapter 8 of the Irving Land Development Code by Adopting the 2023 Edition of the National Electrical Code (NEC) Including Regional and Local Amendments**

**Administrative Comments**

1. This item has been recommended by the Inspections Department.

2. **Impact:** Codes are published on three-year cycles and are periodically adopted by municipalities to remain current with emerging life-safety technology and new construction methods and materials. Updated codes promote public health, building safety, and the general welfare of the residents, visitors, and businesses of Irving. There will be no significant impact that will result from adopting newer editions of the codes.

3. **This item was presented at the February 22, 2024, meeting of the Planning and Development Committee.**

4. The North Central Texas Council of Governments Executive Board encourages cities to adopt this code and its regional amendments.

5. A hearing was held before Irving’s Construction Board of Appeals on January 22, 2024, to receive public input. No input was offered from the public and the Construction Board of Appeals recommends adoption of this code along with its regional and local amendments.

6. A Notice of Public Hearing to consider adopting the 2023 National Electrical Code was posted on the City’s website on February 29, 2024.


8. The effective date for this ordinance is April 22, 2024.

**Recommendation**

The ordinance be adopted.
Ordinance - Amending Chapter 18 of the Code of Civil and Criminal Ordinances of the City of Irving, Texas, by Adopting the Texas Food Establishment Rules with Amendments, Modifications and Deletions and Designating it as the Food Establishment Code for the City of Irving, Texas

Administrative Comments
1. This item has been recommended by the Inspections Department.

2. **Impact:** Adoption of the latest Texas Food Establishment Rules will ensure consistency with ordinances and enforcement by aligning the Irving Food and Food Establishments Code with House Bill 2878. This updated code promotes public health, food safety, and the general welfare of the residents, visitors and businesses of Irving. There will be no significant impact that will result from adopting this code.

3. **This item was presented at the February 22, 2024, meeting of the Planning and Development Committee.**

4. Texas House Bill 2878 was passed on June 13, 2023 with an effective date of September 1, 2023. This bill removes the mobile food unit section from Irving's Food and Food Establishments Code.

5. Irving Health Inspectors enforce state and local laws and are charged with inspecting 1,250 food establishments as well as temporary events. Additionally, health inspectors also inspect 72 commercial childcare facilities, 35 home childcare facilities, and 7 nursing homes.

6. The effective date for this ordinance is March 22, 2024.

**Recommendation**
The ordinance be adopted.
Ordinance - ZC23-0055 - Considering a Zoning Change from S-P-2 (R-6) "Generalized Site Plan - Single-Family Residential 6" to S-P-2 (R-6) "Generalized Site Plan - Single-Family Residential 6" with Variances to the Minimum Side and Rear Yard Setbacks, and to Omit the Requirement for a Two-Car Garage for a New Residence - 3008 Medina Street

Administrative Comments
1. The Planning and Zoning Commission recommended denial on March 4, 2024, by a vote of 6-1.

   Commissioners in support: Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino

   Commissioners in opposition: Skinner

   Commissioners absent: Prichard, Myrick

2. Owner/Applicant: Jacinto Cabello

3. History
   a. The subject lot was originally part of an L-shaped lot platted in the 1980s that had frontage on both Medina Street and King Richard Street. The owner had constructed a single-family home as well as an accessory structure that served as a pool house. In 2015, the pool was demolished and filled in.
   
   b. In 2021, the property was part of a rezoning request for two variances. The owner wanted to convert the accessory structure on the subject lot to a separate residence for his mother. Since the City does not permit guest houses by right or two principal living quarters on the same lot, the owner decided to subdivide the lot so the accessory structure could be its own single-family dwelling on its own lot. To subdivide the property, variances were needed for the accessory structure to become a primary structure due to its placement and orientation on the lot.
   
   c. The first variance was for an encroachment into the 20-foot rear yard setback. Since it was originally built as an accessory building, the structure was built relative to the side and rear setbacks for accessory structures which are less than those for the main structure.
   
   d. The second variance was for lot width per Sec. 5.3.5 “Single-family Residential Lot Size Compatibility”. Even though the lot would meet the 50-foot minimum width requirement of the R-6 district, it would need to meet the lot width compatibility requirements of nearby lots. The lot was 69.08 feet wide but would need to be at least 73.6 feet wide.
   
   e. The previous rezoning request was approved with the following variances:
f. The replat of the property to divide it into two lots was approved in September 2021.

4. The subject property is a 0.275-acre lot that is currently developed with an accessory structure. The applicant is proposing to remodel the existing accessory structure into a single-family residence.

5. The subject property is a 0.257-acre tract that is currently developed with an accessory structure. The applicant is proposing to remodel the existing accessory structure into a single-family residence.

6. The subject property was recently replatted from one lot into two lots. The applicant is requesting retain the variances to the minimum rear yard setback, the minimum side yard setback, and to not provide the required 2-car garage.

7. The existing accessory structure that is to be converted to a single-family home was approved with the variances noted above under “History”. Upon applying for a building permit for the interior remodel to make the accessory building fully habitable, the applicant was informed that a 2-car garage must be provided. Since the applicant did not want the additional cost of building a detached garage, they were advised that a variance would be necessary.

8. Upon the survey being submitted to the Planning Department for the rezoning application, staff noticed that there were additional encroachments of the existing structure into both the side yard setback, rear yard setback, and a 5-foot utility easement. The survey did not match the one that was provided for the previous zoning case.

9. The owner maintains that the original survey provided to him was incorrect and did not show the true location of the structure in relation to the property lines and easements.

10. Since no active utilities were located in the easement, the applicant requested that the City abandon it. The abandonment was approved by the City Council on January 11, 2024; however, variances are still needed for the side and rear yard setbacks.

11. The structure will meet the requirements of the R-6 District except as summarized below:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sec. 2.4.8 d) - Rear Yard Setback</td>
<td>20 feet</td>
<td>13.4 feet</td>
</tr>
<tr>
<td>Sec. 5.3.5 - Single-family Residential Lot Size Compatibility</td>
<td>73.6 feet</td>
<td>69.8 feet</td>
</tr>
<tr>
<td>Standard</td>
<td>Required</td>
<td>Requested</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>4.4.3 - Off-Street Parking Requirements</td>
<td>2-car, 400 sq. ft. garage for single-family home constructed on or after April 5, 2018</td>
<td>No garage</td>
</tr>
<tr>
<td>Sec. 2.4.8 d) - Rear Yard Setback</td>
<td>20 feet</td>
<td>3 feet</td>
</tr>
<tr>
<td>Sec. 2.4.8 d) – Side Yard Setback</td>
<td>5 feet</td>
<td>4.5 feet</td>
</tr>
</tbody>
</table>

12. The development will comply with all other requirements of the R-6 “Single-family Residential 6” zoning district.

13. Staff from Traffic and Transportation, Fire, Water Utilities, and CIP have reviewed the request and have no objections to this request.

14. Since a new structure could be constructed in conformance with the previously approved zoning, staff does not find any unnecessary hardship. Similarly, the size of the lot would accommodate the required 2 car garage and driveway.

15. A total of 30 public notices were mailed. Staff received one (1) response in support of and no responses in opposition to this request.

**Staff Finding**

No unnecessary hardship is evident, and the site plan does not comply with the development standards outlined in Section 4.4.3 “Off-street Parking Requirements” of the Unified Development Code.

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**Ordinance - 2024-8-ZC - Considering a Zoning Change from S-P "Site Plan" for Day Nursery and Play School Uses to R-6 "Single-Family Residential 6" - 1111 Alexander Street**

**Administrative Comments**

1. The Planning and Zoning Commission recommended **approval** on March 4, 2024 by a vote of 7-0.

   **Commissioners in support:** Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino

   **Commissioners in opposition:** None

   **Commissioners absent:** Prichard, Myrick
2. **Owner/Applicant:** Mitzi Sanchez

3. The subject property is a 1.02-acre tract with a single-family house. This property is under two separate zoning districts. The western half is zoned R-6 “Single-family Residential 6”, and the eastern half is zoned S-P “Site Plan” for Day Nursery and Play School Uses. The applicant is requesting a zoning change for the 0.36-acre portion on the eastern section of the property to R-6 “Single-family Residential 6”.

4. The S-P zoning dates back to 1967, when the zoning change was approved from “A - Single-family Dwelling District” in Zoning Ordinance No. 209. The surrounding “A” districts transitioned to R-6 “Single-family Residential 6” in 1989 as part of an area-wide rezoning.

5. While the existing house was built in 1952 and has historically been used for residential uses, it currently sits on the portion of the property zoned “Site Plan” for Day Nursery and Play School Uses which does not permit single-family residential uses, making the house a nonconforming use. Per Chapter 7.4 of the Unified Development Code, an existing legal nonconforming single-family structure may be improved, expanded, or enlarged by an amount no more than 50% of the original enclosed structure, or 500 feet, whichever is greater.

6. In December 2023, the applicant applied for a permit with the Inspections Department to expand the existing 1,757 square foot house with an 1,800 square foot addition directly attached to the rear of the house.

7. As the expansion of the house exceeds the 50% threshold (+ 102.45% square footage), the applicant is requesting to rezone this portion of the property to allow single-family residential uses, which would match the R-6 zoning of the western half of the property and the surrounding area.

8. This property will comply with all R-6 “Single-family Residential 6” zoning standards. Platting would be required following the zoning change.

9. Staff from Traffic and Transportation, Fire, Water Utilities, Inspections, and CIP have reviewed the request and have made the following comments:
   a. The **CIP Department** stated that the property must be platted prior to issuing a building permit.
   b. The **Traffic Department** stated that right-of-way dedication may be required for the extension of Pearson St. (per the City's Master Thoroughfare Plan) at time of platting.

10. Since no variances are being requested, and the proposed land use is compatible with the future land use map and the surrounding uses, staff can support this zoning request.

11. A total of 33 public notices were mailed. No responses have been received in support of or in opposition to this request.
**Staff Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission

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**Ordinance - 2024-16-ZC**

- Considering a Zoning Change from R-6 "Single-Family Residential 6" to S-P-2 (R-6) "Generalized Site Plan - Single-Family Residential 6" with a Variance to the Minimum Front Yard Setback - 2705 Douglas Avenue

**Administrative Comments**

1. The Planning and Zoning Commission recommended approval with a side setback variance and a stipulation that the height of the carport not exceed the height of the building on March 4, 2024 by a vote of 6-1.

   - Commissioners in support: Skinner, Vigliante, Denny, Lightfoot, Reyes, Sanguino
   - Commissioners in opposition: Haacke
   - Commissioners absent: Prichard, Myrick

   The stipulations of the Planning and Zoning Commission have **not** been met.

2. **Owner/Applicant**: Yuliana Vences

3. The subject property is a 0.16-acre lot with a single-family house zoned R-6 “Single-family Residential 6”. The applicant is requesting a zoning change to allow a carport within the front and side yard setback.

4. The applicant is proposing to build a carport attached to the front of the house. The house has an existing 2-car garage. The garage on the subject property is set back approximately 49 feet from the front wall of the home.

5. At the Planning and Zoning Commission, the applicant proposed a 21.25 ft. x 26 ft. carport (552.5 square feet), exceeding the maximum size by 152.5 square feet. The carport was also proposed to be 18 feet tall. The Planning and Zoning Commission recommended approval without a variance to the front setback or to the maximum area of a carport, and with a limit that the carport not be taller than the house. The Commission did recommend approval of the variance to the side yard setback.

6. **On March 8, the applicant submitted a revised site plan.** The proposed carport would now be 20 feet wide and 20 feet deep for a total of 400 square feet. The applicant is now requesting a variance of one foot three inches (1'-3") to the front setback due to the curve of the lot. The applicant is also requesting a carport height of sixteen (16) feet, which is two (2) feet taller than the peak of
the roof of the house. Height for a carport is measured to the peak of roof.

7. While the R-6 zoning generally requires a 25-foot front setback, Section 8.4.2 states that the front setback can be larger if 30% or more of the homes on one side of the street are greater. Since the homes on this street are at a 30-foot setback, the requested variance is measured from the established setback line, rather than the minimum setback line.

8. Due to the reduced size of the carport, a variance to the side yard setback is no longer necessary, as the carport would be five (5) feet from the side property line.

9. The following variances are being requested:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Provided (Variance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Established Front Yard Setback Sec. 8.4.2</td>
<td>30 feet</td>
<td>28’-9” (-1’-3” variance)</td>
</tr>
<tr>
<td>Maximum height (per P&amp;Z)</td>
<td>14 feet  (peak height of the house)</td>
<td>16 feet (peak height) (+ 2 foot variance from P&amp;Z recommendation)</td>
</tr>
</tbody>
</table>

10. Staff from Traffic and Transportation, Fire, Water Utilities, Inspections and CIP have reviewed the request and have made the following comments:

   a. The Inspections Department stated that if the applicant chooses to add brick around the columns, the applicant needs to use fire-retardant-treated wood if they use wood for the roofing material.

11. Since a carport could be built without any variances, staff does not find a hardship.

12. A total of 30 public notices were mailed. Staff received a petition with 22 signatures in support and one (1) response in opposition to this request. The opposition represents 4.33% of the land within 200 feet of the subject property. Since this is less than 20%, per state law a 3/4-vote is not required for approval.

**Staff Finding**

No unnecessary hardship is evident, and the site plan does not comply with the development standards outlined in Section 8.4.2 “Established Front Yard Setback” and Section 2.4.8 “Single-family Residential 6” of the Unified Development Code.
Ordinance - 2024-25-ZC - Considering a Zoning Change from R-6 "Single-Family Residential 6" to S-P-2 (P-O) "Generalized Site Plan - Professional Office" with a Variance to the Maximum Building Height - 2931 Conflans Road

Administrative Comments

1. The Planning and Zoning Commission recommended approval on March 4, 2024 by a vote of 7-0.

   Commissioners in support: Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino

   Commissioners in opposition: None

   Commissioners absent: Prichard, Myrick

2. Owner: Irving ISD

   Applicant: TNP, Inc.

3. The subject property is a 9.73-acre lot with an existing school (Barton Elementary). The applicant is requesting to rezone the property to S-P-2 (P-O) “Generalized Site Plan – Professional Office” with a variance to allow a maximum height of 45 feet.

4. Barton Elementary School was originally constructed in 1950. The Irving ISD 2023 Bond Election included funding for a new Barton Elementary School on the same property. Irving ISD anticipates having the new building completed by March 2026, followed by the demolition of the existing building and remaining site construction to be complete by September 2026.

5. The current R-6 “Single-family Residential 6” district allows a maximum height of 25 feet. The applicant has elected to rezone to the P-O “Professional Office” district which allows a maximum height of 35 feet. The applicant is seeking a variance to allow a maximum height of 45 feet. If the property ceases to operate as a school in the future, the P-O district allows small-scale professional and medical offices that would be compatible with the surrounding single-family neighborhood.

6. According to the applicant’s exhibits, a portion of the building on the north and west side will be two-stories (34.5 feet) with a minimum 45-foot setback from the adjacent residential property line. Additionally, two 10-foot tall “clerestories” are proposed on top of the building. A “clerestory” is a high section of wall that is an architectural feature that contains windows above eye-level. Its purpose is to allow light, fresh air, or both.

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Provided (Variance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Height Sec. 2.5.4 (e)(1)</td>
<td>35 feet</td>
<td>35 feet, plus an additional 10 feet (45 feet total) for one or more clerestories.</td>
</tr>
</tbody>
</table>
7. The first story of the building will be set back 25 feet from the nearest residential property line. **The second story will be set back at least 45 feet from the nearest residential property line.**

8. Staff from Traffic and Transportation, Fire, Water Utilities, and CIP have reviewed the request and have no objections to the zoning request. However, the following departments made informational comments:
   a. **Traffic and Transportation:** A Traffic Management Plan will need to be approved before the Traffic Department can support a building permit.
   b. **Fire Department:** Any building permit must comply with the provisions of the 2021 International Fire Code (Ord. 2023-10699), including:
      i. Sec. 501.4 Timing of Installation;
      ii. Sec. 503.4: Obstruction of fire apparatus access roads;
      iii. Sec. D105-1: Where required:
      iv. Sec. D105-2: Width; and
      v. Sec. D.103: Proximity to Building

9. The Irving ISD had a citizen design committee of 40 people working on this site specifically prior to the passage of the 2023 Bond Election.

10. Since there is a significant (minimum 45 -ft.) setback of the 2nd floor from adjacent residential, and since the two clerestories will not allow people inside the building to see into the adjacent residential properties, staff can support this request.

11. A total of 79 public notices were mailed. Staff has received one (1) response in support and none in opposition to this request.

**Staff Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission
Ordinance - 2024-28-ZC - Considering a Zoning Change from S-P-1 "Detailed Site Plan" for Hotel Uses and S-P-1 (C-C) "Detailed Site Plan - Community Commercial" and Hotel Uses to S-P-2 (C-C) "Generalized Site Plan - Community Commercial" and Hotel Uses with Variances to the Hotel Development Standards - 4500 and 4700 Plaza Drive

Administrative Comments

1. The Planning and Zoning Commission recommended denial on March 4, 2024 by a vote of 7-0.

   Commissioners in support: Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino

   Commissioners in opposition: None

   Commissioners absent: Prichard, Myrick

2. **Owner:** Kriya Hotels

   **Applicant/Agent:** ADR Designs LLC

3. The subject property is a 2.69-acre tract that is currently developed with a hotel. **The applicant is proposing to expand the existing hotel.**

4. The subject property was recently replatted to combine two lots. The western portion of the new lot contains the existing hotel. The eastern 0.69-acre portion of the new lot is vacant.

5. In 2019, the eastern (vacant) portion of the property was rezoned S-P-1 (C-C) "Detailed Site Plan – Community Commercial" and Hotel uses. The previous owner originally intended to build a separate hotel. The current owner would now like to expand the existing hotel onto the eastern portion of the property. **The applicant is requesting variances to permit a hotel as a use in the C-C zoning district, to the total number of required guest rooms, and to the total square footage of required meeting space.**

6. The existing 4-story hotel contains 56,480 square feet and is proposing an expansion of 22,253 square feet for a total of 78,733 square feet. This is a **39% increase in the building area.**

7. The expansion increases the number of rooms from 92 to 132 rooms. All existing rooms and proposed rooms will include a kitchenette and cater to extended stay customers or families who need a larger space.

8. The parking requirements for hotels have changed since the original hotel was approved and, while the hotel originally required a variance from the parking standards, the number of parking spaces provided with the expansion will be 149 spaces, exceeding the minimum requirement of 106 parking spaces.

9. The hotel was originally approved to have 1,300 square feet of meeting space, which was a variance to the requirement of 5,000 square feet. The meeting space requirement was not changed in 2022. **The applicant is requesting an additional**
variance to reduce the meeting space to 785 square feet.

10. The applicant maintains that due to the extended stay nature of the hotel and the increased use of online meetings, their need for physical meeting space has declined. However, they are proposing to expand their lobby to include more flex workspace as well as upgrading their audio/video capabilities for clients to work virtually when necessary.

11. The approved variances for the existing hotel approved in 2011, and the proposed variances for the expanded hotel are summarized below:

<table>
<thead>
<tr>
<th>Hotel Development Standards (Sec. 3.10)</th>
<th>Approved S-P-1 (2019)</th>
<th>Hotel Development Standards</th>
<th>Current Request (Variance)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Number of Rooms</td>
<td>92 (-108 room variance)</td>
<td>200</td>
<td>132 (-68 rooms)</td>
</tr>
<tr>
<td>Minimum Size of Meeting Space</td>
<td>1,300 sq. ft. (-3,700 sq. ft.)</td>
<td>5,000 sq. ft.</td>
<td>785 sq. ft. (-4,215 sq. ft.)</td>
</tr>
<tr>
<td>Required Parking</td>
<td>95 spaces (-10 spaces)</td>
<td>105 (2019) 106 (2022)</td>
<td>149 spaces provided (No Variance Required)</td>
</tr>
</tbody>
</table>

12. The development will comply with all other requirements of the C-C “Community Commercial” zoning district and the Hotel Development Standards.

13. Staff from Traffic and Transportation, Fire, Water Utilities, Inspections, and CIP have reviewed the request and indicated no objections to this zoning request.

14. Staff cannot support the further reduction in meeting space and cannot support any variances to existing hotels that do not bring the hotel into further compliance with Section 3.10 (Hotel Development Standards) as adopted by the City Council on April 21, 2022.

15. A total of 11 public notices were mailed. No responses have been received in support of or in opposition to this request.

16. On March 8, the applicant submitted a request for indefinite postponement. If granted by the City Council, the case will need to be re-advertised prior to any future public hearing.

**Staff Recommendation**

The ordinance be indefinitely postponed.
Administrative Comments

1. The Planning and Zoning Commission recommended approval on March 4, 2024 by a vote of 7-0.

   Commissioners in support: Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino

   Commissioners in opposition: None

   Commissioners absent: Prichard, Myrick

2. Owners: Judy Hahn and DFW Airport Hospitality

   Applicant/Agent: JDJR Engineers & Consultants, Inc.

3. The subject property is a 3.11-acre tract that is currently developed with a hotel. The applicant is requesting a zoning change to allow a reduction to the minimum lot width to facilitate the subdivision of the property and maintain the existing hotel use and structure.

4. The northern portion of the lot contains a hotel constructed in 1995, prior to any specific hotel development standards. The southern portion of the lot has remained undeveloped.

5. An applicant recently applied for a building permit for a bank on the southern portion of the lot. Staff discovered that the property was conveyed in 2003 and later in 2022 by metes-and-bounds and did not complete the replatting process per state law. No permits can be issued until the lot is legally platted.

6. Additionally, staff discovered that the property had been divided by sale in a way that did not meet the City’s minimum lot width requirements. A 0.86-acre portion of the site with frontage on the State Highway 183 access road was sold, leaving the north portion of the site (with the hotel) having its only access from two “flag” strips that are approximately 32 feet wide. The M-FW district requires a minimum lot width of 80 feet; therefore, a variance is needed for the minimum lot width so that the property can be subdivided. The site plan references the proposed lots in the configuration that they are intended to be replatted.

7. The existing hotel was constructed in the now-repealed M-FW district and prior to the adoption of the City’s Hotel Development standards that went into effect in 2011. At that time, hotels were permitted in the M-FW district. Since the M-FW district is repealed, no new zoning case can use M-FW as a base district, and the closest current alternative is the FWY “Freeway” district.
8. Since the FWY district does not include hotels as permitted use, a variance is needed to allow the hotel to continue to operate as it was originally approved. A note has also been added that states the Hotel Development Standards will only apply upon renovation or reconstruction as specified in Sec. 3.10.1 “Applicability”.

9. The required variances are summarized below:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allowable Uses Sec. 2.5.12 (a)</td>
<td>Hotel is not a permitted use</td>
<td>Hotel is a permitted use; Hotel Development Standards will only apply with renovation or reconstruction</td>
</tr>
<tr>
<td>Minimum Lot Width Sec. 2.5.12 (d)(4)</td>
<td>80 feet</td>
<td>31 feet</td>
</tr>
</tbody>
</table>

10. Any new development will comply with all other requirements of the FWY “Freeway” zoning district and the State Highway 183 Overlay.

11. Staff from Traffic and Transportation, Fire, Water Utilities, Inspections, and CIP have reviewed the request and indicated no objections to this zoning request.

12. Since the hotel has been operating for many years and is not changing at this time, and since the hotel will still have to comply with the current Hotel Development Standards if the property is redeveloped, staff can support this request.

13. A total of 11 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.

Staff Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission

57 Ordinance - 2024-61-CP - Considering a Comprehensive Plan Amendment Changing the Future Land Use Category from "Regional Commercial" to "Industrial" - 3100 E. John Carpenter Freeway

Administrative Comments

1. The Planning and Zoning Commission recommended approval on February 5, 2024 by a vote of 7-0.

   Commissioners in support: Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes,
Sanguino

Commissioners in opposition: None

Commissioner absent: Prichard, Myrick

2. Owner: Barnes Investment Group LLC

Applicant: JDJR Engineers & Consultants, Inc.

3. The subject property is a 1.91-acre tract. The Imagine Irving Comprehensive Plan Future Land Use Map recommends **Regional Commercial** uses for the subject property. The **Regional Commercial** land use category is described as an “Auto-oriented district for larger scale retail, office and commercial uses. This area provides destination services to multiple neighborhoods and the region and is dependent on automobile or transit rather than pedestrian access. It is generally appropriate for placement along major arterial roads and freeways.” This future land use category was chosen to support the including of the frontage properties within the PUD 6 zoning district.

4. In conjunction with the companion zoning case (2024-60-ZC), the applicant seeks to change the future land use to **Industrial**, being described as an “Industrial and manufacturing [area] including accessory outside storage. Supportive commercial uses may be present.” The companion zoning case seeks to rezone the property to allow commercial diesel truck repair uses.

5. The property is located at 3100 E. John Carpenter Freeway, classified as “Freeway/Expressway” on the Master Thoroughfare Plan. The subject property is vacant except for a billboard sign on the northeastern section of the property.

6. Trailer rental, storage, and heavy equipment sales uses surround the property. Property to the east and south are designated as “Industrial” on the Future Land Use Map.

7. The reasoning for including Flex-Work Tracts B and C was to encompass existing uses around PUD 6. Since this area is viewed as the gateway into Irving, surrounding properties were deemed important to include for the synergy of PUD 6. However, this property is disconnected from the main body of PUD 6 due to SH 183/SH 114 and lacks an underpass, making it unlikely to benefit from the synergy of future developments.

8. If an area that is designated and/or developed as non-residential desires to transition to a different non-residential use, the City of Irving should require the following:

   a. If new construction, the development conforms to new use standards and concepts.

   b. The area meets all compatibility standards for adjacent uses.

   c. The rezoning does not cause any negative impacts on adjacent uses.
Staff believes the request meets the above criteria.

9. Since nonresidential industrial uses surround the property and the area is cut off from the activity expected within PUD 6, staff can support the proposed change to the future land use map; furthermore, staff intends to re-evaluate the surrounding area for its appropriate future land uses in 2024.

10. A total of 7 public notices were mailed. No responses have been received in support of or in opposition to this request.

**Staff Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission

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58 Ordinance - 2024-60-ZC - Considering a Zoning Change from PUD (C-OU-2) “Planned Unit Development – Commercial Outdoor 2” to ML-20 "Light Industrial 20" on Tract 1 and C-OU-2 "Commercial Outdoor 2" on Tract 2 - 3100 E. John Carpenter Freeway

**Administrative Comments**

1. The Planning and Zoning Commission recommended approval on March 4, 2024 by a vote of 7-0.

   - Commissioners in support: Skinner, Haacke, Vigliante, Denny, Lightfoot, Reyes, Sanguino
   - Commissioners in opposition: None
   - Commissioner absent: Prichard, Myrick

2. **Owner:** Barnes Investment Group LLC

3. **Applicant:** JDJR Engineers & Consultants, Inc.

4. The subject property is a 1.91-acre vacant tract. The applicant is requesting a zoning change to allow ML-20 “Light Industrial 20” uses on Tract 1 and C-OU-2 “Commercial Outdoor 2” uses on Tract 2 for the construction of a diesel repair building on Tract 1.

5. The property is presently zoned PUD 6 “Planned Unit Development #6” for C-OU-2 “Commercial Outdoor 2” uses. However, the proposed use of the property is not permitted under the current development plan for C-OU-2 uses.

6. The property is located on the southeastern edge of Area “C” in PUD 6. This area of PUD 6 was always intended to be “flex-work” and heavier commercial uses. However, as the property is divided from the rest of PUD 6 by SH 114/SH 183 with no simple connection, Staff does not see a benefit to keeping this property in the
PUD. Therefore, rezoning out of PUD 6 to allow for the proposed use, in alignment with the surrounding industrial zoning and uses, is recommended.

6. Since this request for ML-20 “Light Industrial 20” district on Tract 1 and C-OU-2 “Commercial Outdoor 2” district on Tract 2 does not include any variances, a site plan is not required. All development will comply with the ML-20 and C-OU-2 district requirements, along with any other applicable standards.

7. The owner seeks approval to construct a commercial truck repair facility on Tract 1. The owner intends to retain Tract 2, which has an existing digital billboard.

8. A companion case 2024-61-CP was prepared with this rezoning request. The current future land use designation is “Regional Commercial” which does not permit ML-20 zoning district uses. As noted in the staff memo for 2024-61-CP, staff intends to re-evaluate the surrounding area for its appropriate future land uses in 2024.

9. Staff from Traffic and Transportation, Fire, Water Utilities, and CIP have reviewed the request and made the following informational comments:
   a. The CIP Department stated a drainage and grading plan must be approved by CIP before a building permit.
   b. The Fire Department stated the fire department will require access to proposed lot 4R2 (Tract 2). Fire department access that crosses lot lines shall be contained in an easement and documented by plat or separate instrument.
   c. The Traffic Department stated access to proposed lot 4R2 (Tract 2) must come via a shared access easement with proposed lot 4R1. Driveway access will be from Recognition Point Drive.
   d. The Water Utilities Department stated approved civil plans showing extension of public utilities to proposed lot 4R2 (Tract 2) will be required prior to approval of any plat.

10. Due to the separation of this area by the highway from the majority and intended future activity of the PUD 6 area, Staff supports the future land use change in 2024-61-CP and the rezoning to allow light industrial uses. Since the applicant is not requesting any variances from the ML-20 “Light Industrial” and C-OU-2 “Commercial Outdoor 2” zoning districts, and since several surrounding properties are also zoned ML-20 and C-OU-2, staff can support this request.

11. A total of 7 public notices were mailed. No responses have been received in support of or in opposition to this request.

**Staff Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.
APPOINTMENTS AND REPORTS

59 Resolution - Appointments to the Building and Standards Commission and the Housing and Human Services Board

Administrative Comments

1. This item is recommended by the City Secretary’s Office.

2. **Impact:** Appointment of Irving residents or qualified members to boards and commissions assures that our residents have a voice in city government.

3. The positions under consideration include appointments to the Building and Standards Commission and the Housing and Human Services Board.

4. The City Council conducted interviews for various vacancies on September 25, 26, 27, 2023 and October 2 and 3, 2023.

Recommendation

The resolution be approved.

60 Mayor’s Report

Adjournment